

CARSON CITY SCHOOL DISTRICT
1402 West King Street
Carson City, Nevada
Tuesday, October 8, 2013

SCHOOL BOARD MEETING

LOCATION OF MEETING: **Sierra Room**
 Community Center
 851 E. William Street
 Carson City, Nevada

CALL TO ORDER – 7:00 P.M.

1. Flag Salute: **Stacie Wilke-McCulloch**

2. Adoption of the Agenda, as submitted – **for possible action (public comment will be taken prior to any action).**
 Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in or to accomplish the business on the Agenda in the most efficient manner.

3. Superintendent's Report – **for information only.**
 *Follow-up on inquiries made to the Superintendent
 - Introduction of the 2013 Carson High School Homecoming King and Queen
 - Announcements

4. Board Reports/Board Member Comments – **for information only.**
 - Carson High School Activities
 - Pioneer High School Activities
 - Announcements
 - Nevada Association of School Boards (NASB) Update

5. Association Reports – **for discussion only.**

6. Public Comment – Comments may be made by members of the public on any matter within the authority of this Board. Although members of the Board may respond to questions and discuss issues raised during Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to sign in, speak into the microphone at the podium, identify themselves for the record, not simply repeat comments made by others and limit comments to no more than three (3) minutes. Please note that Public Comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item. – **for discussion only.**

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| 7. | Discussion and Possible Action on Approval of Interlocal Agreement with Nevada Department of Public Safety and CCSD Safety Services to Receive Criminal History Record Information (CHRI) and/or Criminal Justice Information (CJI) for Safety and Security use by the District – for possible action. | Kevin Curnes
Orlando Sanchez |
| 8. | Informational Update on the Carson City School District Race to the Top Grant – for discussion only. | Dr. Steve Pradere
Ben Contine |
| 9. | Update on Photo Voltaic Systems and Overall Utility Management in the Carson City School District – for discussion only. | Mark Korinek
Anthony Turley |
| 10. | Presentation and Discussion for Newly Proposed CCSD Policy: First Reading: Policy 207.3, Reporting the Use of Aversive Interventions and Physical and Mechanical Restraints on Students with Disabilities – for discussion only. | Richard Stokes |
| 11. | Presentation and Discussion for Newly Proposed CCSD Policy: First Reading: Policy 235, Student Foreign Exchange Program – for discussion only. | Richard Stokes |
| 12. | Discussion on the following CCSD Regulation 519.8; Standard Student Attire – for discussion only. | Richard Stokes |
| 13. | Presentation of Accountability Report for 2012-2013 School Year – for discussion only. | Susan Keema |
| 14. | Discussion and Possible Action on Appointment of Trustees to serve as Individual Liaisons to Schools within the District – for possible action. | Lynnette Conrad |
| 15. | Approval of Consent Agenda – for possible action (public comment will be taken prior to any action). | |

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE CARSON CITY BOARD OF SCHOOL TRUSTEES WITH ONE ACTION AND WITHOUT EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

- a. Approval and Ratification of Purchase Orders and Payables, and Authorization for Signing of Warrant Registers, Payroll Journals and other orders for goods and services for Processing and Payment.
- b. Approval of Board Meeting Minutes.
- c. Notification of budget transfers for the prior month.
- d. Approval of employee leave requests.
- e. Approval of sick leave bank withdrawals.
- f. Request for permission for 16-year-old to withdraw from school to take GED.
- g. Request for permission for Home School/Charter High School students to participate in athletics at Carson High School.

- h. Request for permission for student exemption of required vaccinations pursuant to NRS 392.437
- i. Approval of Nevada Department of Taxation Quarterly Economic Survey
- j. Notification of Changes in the Classified and Nursing Staff, including New Hires and Terminations
- k. Approval of Offers of Employment to Certified Staff, Notice of Non-Hires, and Notice of Terminations

16. Requests for Future Agenda Topics

17. Adjournment

A copy of the Agenda of this meeting has been posted before 9:00 AM on Thursday, October 3, 2013, at the following locations: 1) Department of Education, 700 E. Fifth Street; 2) School Administration Office, 1402 W. King Street; 3) Carson City Public Library, 900 N. Roop Street; and 4) Carson City Manager's Office, 201 N. Carson Street.

Copies of supporting material may be requested from Mrs. Renae Cortez, Executive Administrative Assistant, at 1402 W. King Street, Carson City, NV 89703; by mail addressed to Mrs. Cortez at Carson City School District, Administrative Offices, P.O. Box 603, Carson City, NV 89702; by phone at (775) 283-2100 or by email to rcortez@carson.k12.nv.us. Copies of supporting material are available to the public at the District Office, 1402 W. King Street, Carson City, NV 89703, on the District website, www.carsoncityschools.com, and at the meeting on the date and place listed on the first page of this document.

Carson City School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please contact us at 775-283-2100, and we will provide assistance or accommodate you in any way that we possibly can. [Watch the Board Meeting live at Access Carson City](#)

BOARD OF TRUSTEES MEETING
October 8, 2013

EXECUTIVE SUMMARY

7. Discussion and Possible Action on Approval of Interlocal Agreement with Nevada Department of Public Safety and CCSD Safety Services to Receive Criminal History Record Information (CHRI) and/or Criminal Justice Information (CJI) for Safety and Security use by the District

Included in your board packet are copies of Non Terminal Agreement with the Carson City Sheriff's Office. Also enclosed is a copy of the Nevada Department of Public Safety Interlocal Contract between Non Terminal Public Agencies. The District has been in an agreement with the Carson City Sheriff's Department since 1990. Due to a recent notification by the Nevada Department of Public Safety, we are seeking Board approval to enter into an Interlocal Contract with the Department of Public Safety to oversee the non-terminal activity with the Sheriff's Office.

8. Informational Update on the Carson City School District Race to the Top Grant

Progress on the scope of work:

- On October 1, 2013 the USDOE approved the scope of work for the RTT-D project. This process included a formal review of the application and clarification of the work to be completed on each of the four campuses. This approval also released the remainder of the funds in alignment with the application. In the initial approval process USDOE released ten percent of the funds and the approval allowed for the release of the remainder of the funds. Approximately three million dollars over the remaining three years of the project.

Healthier Generations for Carson City Students:

- As noted in previous presentations the School Support Teams sought to improve contact with students and families in order to identify and include all Free and Reduced Lunch eligible students in the program. Typically high school students request this service at a significantly lower rate than the middle school student population. Results of this effort did increase the number of participating students on all four campuses, especially at Pioneer and Carson High School.

Curriculum that Matters:

- One of the first major efforts in meeting targets of the Strategic Plan is the development of the freshman transition course. Career exploration is part of this program and over seven hundred students participated in manufacturing week. Mr. Ben Contine will be sharing the results of this experience with the board.

9. Update on the Photo Voltaic Systems and Overall Utility Management in the Carson City School District

Mr. Korinek and Mr. Turley will present a four year comparison on the power usage in the District. This comparison will show the impact of the Photo Voltaic project on the District's power bill. A review of other management strategies to help manage the utility needs in the District will also be presented.

- 10. Presentation and Discussion for Newly Proposed CCSD Policy: First Reading: Policy 207.3, Reporting the Use of Aversive Interventions and Physical and Mechanical Restraints on Students with Disabilities**

During the September 10, 2013 Board meeting, Mrs. Jan Albertson's provided a presentation on the use of restraint's or aversive interventions on students with disabilities. Following her presentation, district staff has worked to create a policy regarding such requirements. This meeting serves as the first reading. A second reading will take place during the October 22, 2013 Board meeting, at which time action for approval can be taken by the Board. Included in your board packet is the DRAFT copy of Policy 207.3.
- 11. Presentation and Discussion for Newly Proposed CCSD Policy: First Reading: Policy 235, Student Foreign Exchange Program**

Over the last several years, the district has seen an increase in the number of requests from International Student Foreign Exchange programs, desiring the opportunity to attend high school in the District. This policy was created to outline procedures for the District. This meeting serves as the first reading. A second reading will take place during the October 22, 2013 Board meeting, at which time action for approval can be taken by the Board. Included in your board packet is the DRAFT copy of Policy 235.
- 12. Discussion on the following CCSD Regulation 519.8; Standard Student Attire**

Following the August 27, 2013 Board meeting and several meetings with Trustee Crossman, several suggested revisions were made to Regulation 519.8. At the request of Trustee Crossman, you will find copies of Regulation 519.7, Dress and Grooming, along with a copy of Clark County School District's Regulation 5131, Dress and Appearance. A DRAFT copy of Regulation 519.8 has also been included in your board packet.
- 13. Presentation of Accountability Report for 2012-2013 School Year**

The District and School Accountability Reports have recently been completed. Comprehensive Accountability Reports for all schools and districts in the State can be found at <http://nevadareportcard.com/>. As per regulations, an electronic copy of the district report and individual school reports are posted on the District website. Spanish translations of the reports are available at the District Office and at each site after October 20, 2013. A copy of the 2012-2013 District Accountability report is provided in your board packet for review.
- 14. Discussion and Possible Action on Appointment of Trustees to serve as Individual Liaisons to Schools within the District**

At the September 10, 2013 Board meeting, Trustee Crossman asked that the topic of school assignments amongst Board Members be placed on a future agenda. This topic is generally discussed during the first Board meeting in January; however, with the appointment of Trustee Candace Stowell to the Board in June, 2013, this allows Trustees the opportunity to appoint Trustees to serve as individual liaisons to school in the District.

INTRASTATE INTERLOCAL CONTRACT BETWEEN NON TERMINAL PUBLIC AGENCIES

COPY

A Contract Between the State of Nevada
Acting By and Through Its

DEPARTMENT OF PUBLIC SAFETY
GENERAL SERVICES DIVISION, RECORDS BUREAU
333 WEST NYE LANE, SUITE 100, CARSON CITY, NEVADA 89706
PHONE (775) 684-6262 FAX (775) 684-6265
(hereinafter "State")

and

CARSON CITY SCHOOL DISTRICT SAFETY DEPARTMENT
1402 W KING STREET, CARSON CITY, NEVADA 89701
PHONE (775) 283-1609
(hereinafter "Authorized Recipient")

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, THE AUTHORITY GRANTED TO THE **State** to enter into this contract with the **Authorized Recipient** is pursuant to NRS chapter 179A; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. REQUIRED APPROVAL. This contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. DEFINITIONS.
 - a. "State" means the State of Nevada and any state agency identified herein, its officers, employees, and immune contractors as defined in NRS 41.0307.
 - b. AUTHORIZED RECIPIENT - (1) A criminal justice agency or federal agency authorized to receive Criminal History Record Information (CHRI) and/or Criminal Justice Information (CJI) pursuant to federal or State statute or executive order; (2) A nongovernmental entity authorized by federal or State statute or executive order to receive CHRI for noncriminal justice purposes; or (3) A government agency authorized by federal statute or executive order, or state statute which has been approved by the United States Attorney General to receive CHRI for noncriminal justice purposes.
 - c. AUTHORIZED USER (S) - an individual or group of individuals, who have been appropriately vetted through a national fingerprint-based record check and have been granted access to CJI data.
 - d. CRIMINAL JUSTICE INFORMATION (CJI) - Criminal Justice Information is the abstract term used to refer to all of the Nevada Criminal Justice Information System (NCJIS) and Federal Bureau of Investigation (FBI) Criminal Justice Information System (CJIS) provided data necessary for law enforcement agencies to perform their mission and enforce the laws, including but not limited to: biometric, identity history, person, organization, property, and case/incident history data. In addition, CJI refers to the

NCJIS and FBI CJIS-provided data necessary for civil agencies to perform their mission; including but not limited to data used to make hiring decisions.

- e. CRIMINAL HISTORY RECORD INFORMATION (CHRI) - A subset of CJI. Any notations or other written or electronic evidence of an arrest, detention, complaint, indictment, information or other formal criminal charge relating to an identifiable person that includes identifying information regarding the individual as well as the disposition of any charges.
- f. NEVADA CRIMINAL JUSTICE INFORMATION SYSTEM (NCJIS) - The primary function of the Nevada Criminal Justice Information System is to provide an efficient and effective system for the expeditious exchange of criminal justice or related information.
- g. PHYSICALLY SECURE LOCATION - A facility or an area, a room, or a group of rooms, within a facility with both the physical and personnel security controls sufficient to protect CJI and associated information systems from access by unauthorized persons. PHYSICALLY SECURE areas must have signage prominently displayed indicating that the area is restricted and access is restricted to authorized persons only.
- h. SECONDARY DISSEMINATION - The promulgation of CJI from a releasing agency to an authorized recipient agency when the recipient agency has not been previously identified in a formal information exchange agreement.

3. CONTRACT TERM. This Contract shall be effective upon approval and shall remain in full force and effect until terminated by either party as provided for in this contract, including, but not limited to, the incorporated Attachment A: Scope of NCJIS Non-Terminal **Authorized Recipient Agreement**. This Contract will be reviewed at each compliance audit by the NCJIS Audit Staff.

4. TERMINATION. This Contract may be terminated by either party prior to the date set forth in paragraph (3), provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. NOTICE. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.

6. INCORPORATED DOCUMENTS. The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT A: **SCOPE OF NCJIS NON-TERMINAL AUTHORIZED RECIPIENT AGREEMENT**

7. CONSIDERATION. The **State** agrees to provide the services set forth in paragraph (6) pursuant to the provisions of NRS chapter 179A. The **Authorized Recipient** agrees, in return, to comply with those items and requirements as set forth in paragraph (6).

8. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. INSPECTION & AUDIT. Under NCJIS and National Crime Information Center (NCIC) policies and procedures, AUTHORIZED RECIPIENT agrees to keep and maintain sufficient documents to determine compliance with any applicable regulations and statues, with the intention to fully disclose these documents to DPS without notice.

10. BREACH; REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorney's fees and costs.

11. LIMITED LIABILITY. The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 353.260 and NRS 354.626.

12. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. INDEMNIFICATION. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. ASSIGNMENT. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. OWNERSHIP OF PROPRIETARY INFORMATION. Unless otherwise provided by law or this Contract, any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of

preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

19. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

20. CONFIDENTIALITY. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

21. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in paragraph (6).

22. GOVERNING LAW; JURISDICTION. This contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the Nevada district courts for enforcement of this Contract.

23. ENTIRE AGREEMENT AND MODIFICATION. This Contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connections with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the State of Nevada Office of the Attorney General. IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

AUTHORIZED RECIPIENT

DEPARTMENT OF PUBLIC SAFETY

By: _____

By: _____

Title: _____

Title: Chief, General Services Division

Date: _____

Date: _____

By: _____

By: _____

Representative from Political Subdivision
Approving Agreement (if necessary)

APPROVED AS TO FORM:
Deputy Attorney General

Title: _____

Date: _____

Date: _____

ATTACHMENT A: SCOPE OF NCJIS NON-TERMINAL AUTHORIZED RECIPIENT AGREEMENT

1. AUTHORIZED RECIPIENT agrees to designate an AGENCY ADMINISTRATOR (AA) and AGENCY LIAISON (AL). If the AA or AL changes, AUTHORIZED RECIPIENT agrees to notify DPS within ten (10) days of the change and AUTHORIZED RECIPIENT agrees to designate another individual to fill the vacant roll within ten (10) days.
2. AUTHORIZED RECIPIENT agrees to maintain a user agreement/letter of understanding with an authorized terminal agency. Upon termination of the user agreement/letter of understanding, AUTHORIZED RECIPIENT will have 30 days to enter into a user agreement/letter of understanding with another authorized terminal agency. Failure to have/maintain a user agreement/letter of understanding will result in termination of the AUTHORIZED RECIPIENTS Originating Agency Identifier (ORI) and this agreement.
3. AUTHORIZED RECIPIENT is prohibited from allowing access to criminal justice information to individuals until they have submitted to, and passed, a state and national fingerprint based background check. Individuals found to have any of the following conditions will be denied AUTHORIZED USER status:
 - a. Felony or gross misdemeanor arrest(s) without a disposition.
 - b. Felony or gross misdemeanor conviction(s).
 - c. A fugitive from justice.
4. The Terminal Agency providing service to the AUTHORIZED RECIPIENT will submit fingerprints on behalf of the AUTHORIZED RECIPIENT for a national background check and will determine if an individual meets the requirements in paragraph 3 above. The Terminal Agency will provide the AUTHORIZED RECIPIENT with documentation that the AUTHORIZED USER(s) has/have met the appropriate NCJIS/NCIC screening criteria. AUTHORIZED RECIPIENT must maintain this documentation for as long as the AUTHORIZED USER(S) has/have access or proximity to CJI.
5. CJI information provided to the AUTHORIZED RECIPIENT shall be treated as CONFIDENTIAL records. Only AUTHORIZED USERS will be permitted access to CJI.
6. CJI shall be used solely for the purpose for which it was requested and shall not be reproduced for secondary dissemination to any unauthorized entity, agency or person. AUTHORIZED RECIPIENT further agrees and understands that if it does disseminate any CJI to an unauthorized entity, agency or person, the AUTHORIZED RECIPIENT and/or AUTHORIZED USER may be subject to civil and criminal penalties under NRS 179A.230, NRS 179A.240 and NRS 179A.900.
7. If CJI is stored electronically, the information will be stored in such a manner so that only AUTHORIZED USERS will be permitted to access the information. The electronically stored information will be in a PHYSICALLY SECURE LOCATION, which will be subject to technical security requirements and periodic technical audits.
8. All CJI must be maintained in a PHYSICALLY SECURE LOCATION, which must be out of public view.
9. AUTHORIZED RECIPIENT shall not disclose CJI to any person in response to a request for public records without an order of a court of competent jurisdiction or subpoena.
10. AUTHORIZED USERS must sign, and the AUTHORIZED RECIPIENT must retain, a confirmation document (or "Declaration of Understanding") before AUTHORIZED USERS are permitted access to CJI or CJI storage areas/systems.
 - a. The confirmation document must include the following items:
 1. CJI must be used only for the purpose for which it was provided.
 2. CJI cannot be DISSEMINATED outside the receiving department, related agencies, or other authorized entities.
 3. CJI must be maintained in a PHYSICALLY SECURE LOCATION.
 4. CJI must only be destroyed by shredding or burning.
 5. Misuse of CJI is a criminal offense, NRS 179A.230, NRS 179A.240 and NRS 179A.900.
11. All AUTHORIZED USERS must receive security awareness training on the handling of CJI and sign a confirmation document (or "Declaration of Understanding").
 - a. Security Awareness Training must, at a minimum include the following topics:

1. Rules that describe responsibilities and expected behavior with regard to CJI usage.
 2. Implications of noncompliance.
 3. Incident response (Points of contact; Individual actions).
 4. Media protection.
 5. Visitor control and physical access to spaces—discuss applicable physical security policy and procedures, e.g., challenge strangers, report unusual activity.
 6. Protect information subject to confidentiality concerns-hardcopy through destruction.
 7. Proper handling and marking of CJI.
 8. Threats, vulnerabilities, and risks associated with handling of CJI.
 9. Dissemination and destruction.
12. Security awareness training must be completed within 6 months of becoming an AUTHORIZED USER and biennially thereafter. Documentation of security awareness training must be retained by the AUTHORIZED RECIPIENT.
 13. AUTHORIZED RECIPIENT acknowledges that CJI information obtained through NCJIS is susceptible to change. AUTHORIZED RECIPIENT must assure that measures are taken to obtain current records from NCJIS prior to taking official action. Records obtained from NCJIS may only be retained for as long as they are necessary and/or pertinent. All hardcopy records containing CJI shall be destroyed by shredding or burning only.
 12. Access to NCJIS, CHRI or NCIC Interstate Identification Index (III) may only be used for authorized purposes. AUTHORIZED RECIPIENT agrees to immediately notify DPS audit staff when a significant change occurs to the AUTHORIZED RECIPIENT agencies primary function (example: an agency previously designated as a criminal justice agency (CJA), changes functions, and should now be classified as a NON-CRIMINAL JUSTICE AGENCY (NCJA). If the AUTHORIZED RECIPIENT desires to become a terminal agency, they must contact DPS audit staff to assist with the transition.
 13. AUTHORIZED RECIPIENT agrees to allow the DPS audit staff, Federal Bureau of Investigation or their agents to conduct compliance audits. AUTHORIZED RECIPIENT acknowledges and agrees that it will allow any directed audits to be conducted to investigate any allegation of misuse of CJI regarding security, confidentiality, destruction and dissemination.
 14. AUTHORIZED RECIPIENT agrees to immediately notify DPS audit staff of any violations of this agreement.
 15. Either the **state** or the Terminal Agency Coordinator (TAC) providing service may suspend the performance of services under this agreement when, in the reasonable estimation of the **state** or the TAC, the AUTHORIZED RECIPIENT has breached any material term of this agreement. Furthermore, upon DPS becoming aware of a violation of this agreement, which might jeopardize Nevada's access to Federal systems, the **state** shall have the option of suspending services under this Agreement, pending resolution of the problem. The violation of any material term of this agreement or of any substantive requirement or limitation imposed by federal or state statutes, regulation or rules referred to in this agreement shall be deemed a breach of a material term of the agreement.

TERMINATION

The Control Systems Agency (CSA) may purge records, suspend or terminate access to NCJIS, when in its reasonable estimation, a violation of a specific term of this agreement or of any substantive requirement or limitation imposed by NCJIS, state or Federal statutes, regulation or rules incorporated into this agreement occurs, of which shall be deemed a breach of terms.

In the event of termination of this agreement, any real or personal property used to carry out the provisions of this agreement shall be disposed of by the party having the responsibility for financing the acquisition and maintenance of such.



911 E. Musser St.
Carson City, Nevada 89701
Tel (775) 887-2007
Fax (775) 887-2222

Kenneth Furlong
Sheriff

**ADMINISTRATIVE RESPONSIBILITIES
USER AGREEMENT OR LETTER OF UNDERSTANDING**

~~THIS AGREEMENT~~ is made and entered into on this ~~30th~~ day of ~~March, 2011~~ by and between the **CARSON CITY SHERIFF'S OFFICE** hereinafter called "Agency"; and the **Carson City School District** hereinafter called "Recipient".

WITNESSETH

NOW, THEREFORE, and in consideration of the promises and covenants contained

herein, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

I. Agency agrees to provide service to Recipient regarding the radio, telephone or the telecommunications systems that the Department of Motor Vehicles and Public Safety, Nevada Highway Patrol Division and Criminal Information Services Section provides to this Agency. The telecommunications systems are the Nevada Criminal Justice Information System (NCJIS), the National Crime Information Center (NCIC), the National Law Enforcement Telecommunications System (NLETS) and if applicable, the California Law Enforcement Telecommunications system (CLETS), the Drivers License and Vehicle Registration Files (DMVI), the Carson City Sheriff's Office Alpha Computer (ALPHA) and incoming telephone calls and radio messages.

Agency agrees to provide the following services to Recipient and access shall be limited to the provisions indicated below:

- A. 24-hour hit confirmation (if the Agency is going to act as "holder of the record" regarding warrant entry into either NCJIS and/or NCIC, Recipient must provide the original or a copy of the warrant to the Agency for hit confirmation purposes). Recipient must also provide a current warrant listing and a duty officer call out list.
- B. **XXX** Inquiry access to NCJIS, NCIC, CLETS, ALPHA, DMVI, for drivers license, registration and hot files: NO criminal history record information (CHRI).
- C. Criminal history record information (CHRI) from NCJIS, NCIC III, NLETS, ALPHA or CLETS for CRIMINAL JUSTICE EMPLOYMENT ONLY.
- D. Agency agrees to take incoming telephone calls for the Recipient on a separate phone line provided for this purpose, at their expense. Recipient agrees to provide a current listing of personnel authorized to receive information from the Agency, and provide a duty officer call out list for telephone call follow-up.
- E. **XXX** Agency agrees to provide radio communication services for the Recipient. Recipient agrees to provide current identification assignment listings for all personnel using the Agency radio services.
- F. **XXX** Recipient agrees to provide accurate personnel listings to the Agency, of all persons authorized access to any of the above listed services. Listings are to be in writing and updated each time there is a change. Inaccurate listings will result in access denial or cancellation.

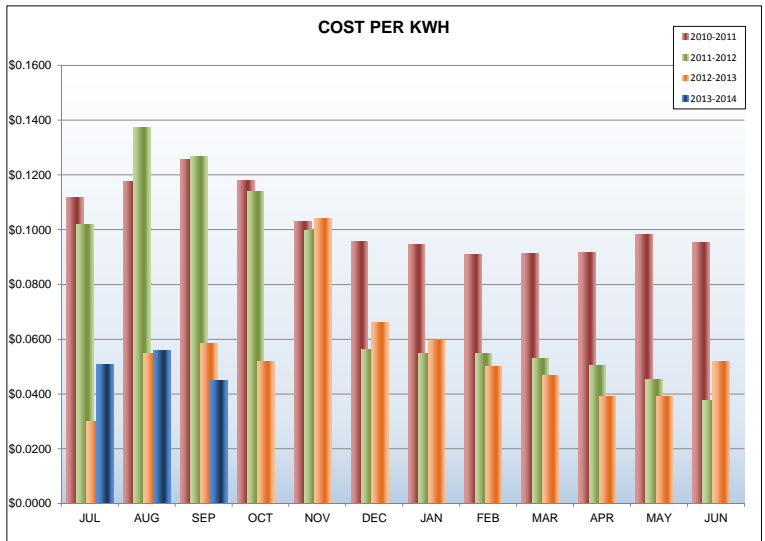
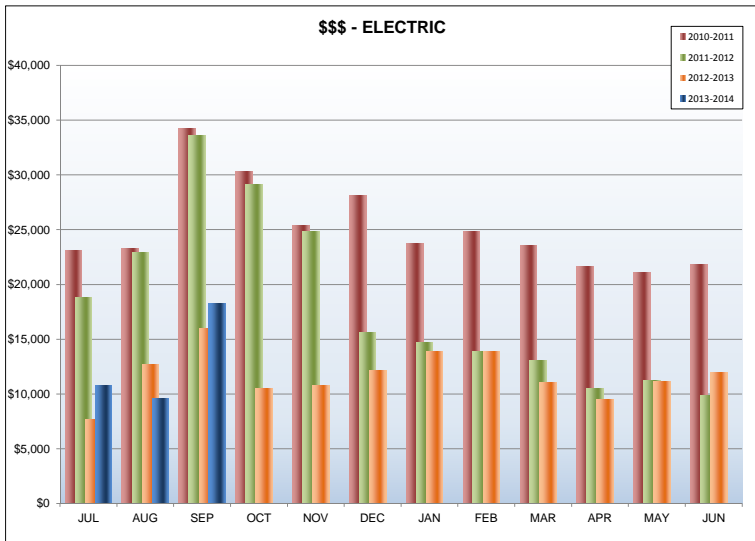
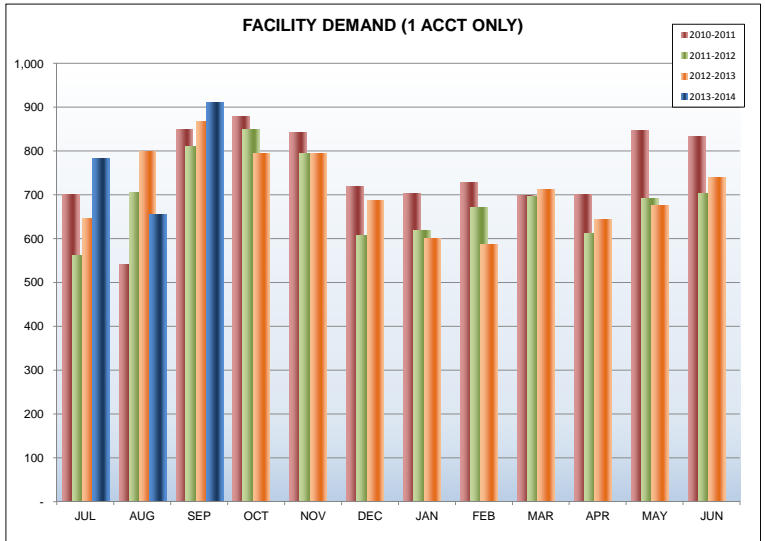
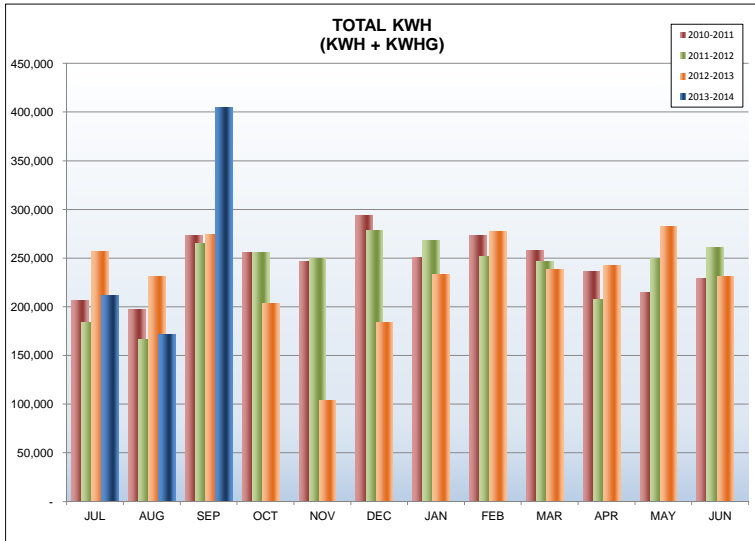
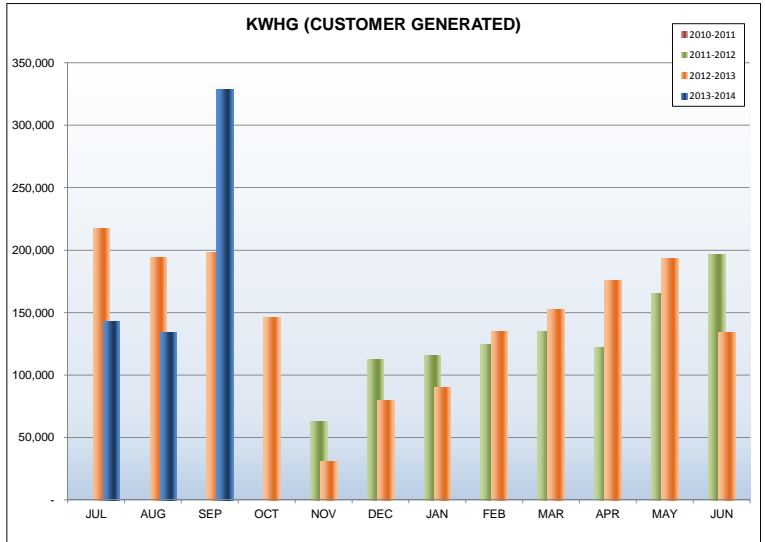
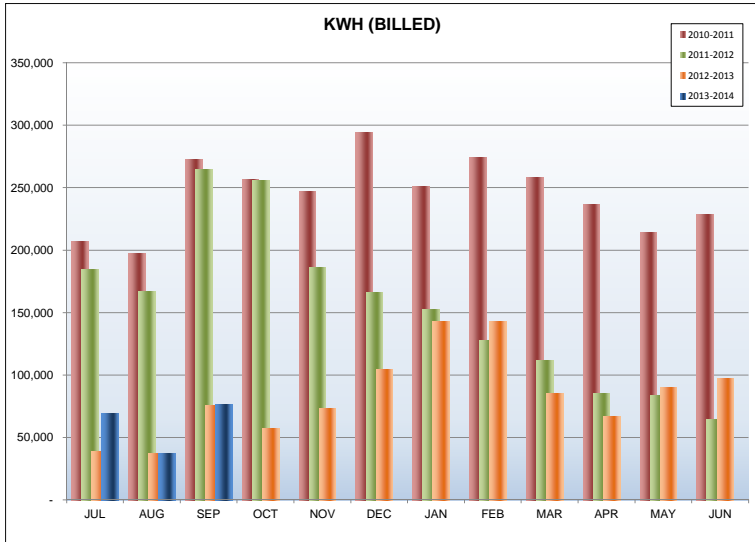
- III. Recipient agrees to limit the use of any information received from NCJIS, NCIC, NLETS, CLETS, ALPHA and/or DMVI to the purpose for which it was provided and to destroy it in a secure manner (shredding, burning, etc.) when it is no longer needed for the purpose for which it was provided. Release of printouts to any unauthorized source, including towing companies, is prohibited.
- IV. Recipient further agrees not to disseminate any information received from NCJIS, NCIC, NLETS, CLETS, ALPHA, and/or DMVI to any agency, or any unauthorized person or source.
- V. Recipient agrees to implement reasonable procedures to protect NCJIS, NCIC, NLETS, CLETS, ALPHA and/or DMVI information from unauthorized access, alteration, or destruction.
- VI. Recipient agrees to abide by all State and Federal laws and/or regulations, including existing policies and procedures, and any future rules, policies, procedures, laws or regulations which are approved by the NCJIS, NCIC, NLETS, CLETS, ALPHA and/or DMVI Advisory Boards to the extent that they are applicable to the information provided under this agreement. Recipient agrees to CCSO audit if deemed necessary or should allegations of misuse or possible misuse occur.
- VII. If this agreement is to provide criminal history record information on a continuing basis (D, E, or F on page 1), Agency reserves the right to immediately suspend furnishing information under this agreement when any rule, policy, procedure, law or regulation described in Section VI is violated or appears to be violated,
- VIII. Recipient agrees to indemnify and save harmless the State of Nevada, Agency, other agencies of criminal justice, as defined in Chapter 179A of NRS, the electronic data processing agencies with whom the State, County or any of the above agencies with whom the State, County or any of the above agencies have contracts to process criminal history record information and the employees of any of the above entities; (1) from or against any and all causes of action, demands, suits and other proceedings of whatsoever nature; (2) against all liability of others, including any liabilities or damages by reason of, or arising out of any arrest, or imprisonment, or any cause of action whatsoever, and (3) against any loss, cost, expense and damage resulting therefrom, arising out of or involving any negligence on the part of the Recipient in the exercising of this agreement.
- IX. If this agreement is to provide criminal history record information (CHRI), Recipient agrees to abide by the confidentiality and security provisions of the NCJIS Administrative policies, NRS Chapter 179A, the NCIC Operating Manual, the June 3, 1992, NCIC Security Policy, and any CLETS, CCSO or DMV policies.
- X. Any and all services provided by the Agency to and for Recipient may be terminated, without cause, by either party upon thirty (30) days written notice.

DATED this 7th day of April, 2011.

Richard W. Jones
 AUTHORIZED DIVISION REPRESENTATIVE/TITLE
CARSON CITY SCHOOL DISTRICT
 RECIPIENT AGENCY/NAME
[Signature]
 SHERIFF, CARSON CITY SHERIFF'S OFFICE



Choose Location **CARSON HIGH**





Choose Location **CARSON HIGH**

YEAR	KWH (BILLED)												TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	206,724	197,355	273,000	256,456	246,764	294,251	251,085	273,828	258,090	236,601	214,493	228,903	2,937,550
2011-2012	184,403	166,927	264,759	255,899	186,438	166,000	152,400	127,600	112,000	85,600	83,600	64,800	1,850,426
2012-2013	38,800	37,600	75,600	57,200	73,200	104,400	143,200	142,800	85,600	67,200	90,000	97,200	1,012,800
2013-2014	69,200	37,200	76,400	-	-	-	-	-	-	-	-	-	182,800

YEAR	KWHG (CUSTOMER GENERATED)												TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	-	-	-	-	-	-	-	-	-	-	-	-	-
2011-2012	-	-	-	-	63,280	112,400	115,760	124,400	134,880	122,160	165,840	196,240	1,034,960
2012-2013	217,680	194,000	198,320	146,320	30,720	79,760	89,920	134,960	152,720	175,600	193,200	134,080	1,747,280
2013-2014	143,120	134,160	328,640	-	-	-	-	-	-	-	-	-	605,920

YEAR	TOTAL KWH (KWH + KWHG)												TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	206,724	197,355	273,000	256,456	246,764	294,251	251,085	273,828	258,090	236,601	214,493	228,903	2,937,550
2011-2012	184,403	166,927	264,759	255,899	249,718	278,400	268,160	252,000	246,880	207,760	249,440	261,040	2,885,386
2012-2013	256,480	231,600	273,920	203,520	103,920	184,160	233,120	277,760	238,320	242,800	283,200	231,280	2,760,080
2013-2014	212,320	171,360	405,040	-	-	-	-	-	-	-	-	-	788,720

YEAR	ELECTRIC \$\$\$ BY MONTH												TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	\$ 23,100	\$ 23,241	\$ 34,276	\$ 30,289	\$ 25,395	\$ 28,129	\$ 23,781	\$ 24,884	\$ 23,537	\$ 21,680	\$ 21,049	\$ 21,852	\$ 301,214
2011-2012	\$ 18,811	\$ 22,888	\$ 33,551	\$ 29,147	\$ 24,879	\$ 15,640	\$ 14,695	\$ 13,832	\$ 13,084	\$ 10,521	\$ 11,278	\$ 9,842	\$ 218,167
2012-2013	\$ 7,692	\$ 12,694	\$ 16,012	\$ 10,541	\$ 10,800	\$ 12,160	\$ 13,923	\$ 13,883	\$ 11,111	\$ 9,467	\$ 11,120	\$ 12,006	\$ 141,409
2013-2014	\$ 10,781	\$ 9,588	\$ 18,237	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,606




YEAR	COST PER KWH												AVERAGE
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	\$ 0.1117	\$ 0.1178	\$ 0.1256	\$ 0.1181	\$ 0.1029	\$ 0.0956	\$ 0.0947	\$ 0.0909	\$ 0.0912	\$ 0.0916	\$ 0.0981	\$ 0.0955	\$ 0.1025
2011-2012	\$ 0.1020	\$ 0.1371	\$ 0.1267	\$ 0.1139	\$ 0.0996	\$ 0.0562	\$ 0.0548	\$ 0.0549	\$ 0.0530	\$ 0.0506	\$ 0.0452	\$ 0.0377	\$ 0.1179
2012-2013	\$ 0.0300	\$ 0.0548	\$ 0.0585	\$ 0.0518	\$ 0.1039	\$ 0.0660	\$ 0.0597	\$ 0.0500	\$ 0.0466	\$ 0.0390	\$ 0.0393	\$ 0.0519	\$ 0.1396
2013-2014	\$ 0.0508	\$ 0.0560	\$ 0.0450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.2112

YEAR	FACILITY DEMAND BY MONTH												MAX
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	701	541	849	879	842	720	705	729	699	701	848	834	879
2011-2012	562	707	810	851	795	608	620	672	696	612	692	704	851
2012-2013	648	800	868	796	796	688	600	588	712	644	676	740	868
2013-2014	784	656	912	-	-	-	-	-	-	-	-	-	912

YEAR	SOLAR SAVINGS ESTIMATE												TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
2010-2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2011-2012	\$ -	\$ -	\$ -	\$ -	\$ 4,228.76	\$ 7,511.27	\$ 11,873.07	\$ 12,759.24	\$ 13,834.13	\$ 8,163.49	\$ 11,082.46	\$ 13,113.98	\$ 82,566.41
2012-2013	\$ 14,546.73	\$ 12,964.29	\$ 13,252.98	\$ 9,778.01	\$ 2,052.90	\$ 5,330.06	\$ 9,222.76	\$ 13,842.34	\$ 15,663.92	\$ 11,734.69	\$ 12,910.83	\$ 8,960.06	\$ 130,259.56
2013-2014	\$ 9,564.17	\$ 8,965.41	\$ 21,961.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,491.35

YEAR-TO-DATE SUMMARY						EXPLANATION
	2013-2014 THRU SEP	2012-2013 THRU SEP	INCREASE (DECREASE)	% INCREASE (DECREASE)		
CONSUMPTION DOLLARS	\$ 182,800	\$ 152,000	\$ 30,800	20.3%	Electric costs increased by 6.1% due to a 20.3% increase in consumption coupled with a -11.8% decrease in the effective rate.	
AVERAGE COST PER KWH	\$ 0.2112	\$ 0.2395	\$ (0.0283)	-11.8%	An important piece of evaluating changes in consumption is the impact of weather. Year-to-date cooling degree days have increased by 0.6%.	

SITE	ACCOUNT	08-09	09-10	10-11	11-12	12-13	
TRANSPORTATION	WATER/SEWAGE	\$ 598.64	\$505.11	\$ 3,857.76	\$ 775.78	\$ 999.43	
TRANSPORTATION	GARBAGE	\$ 1,792.93	\$1,863.12	\$ 1,908.19	\$ 1,955.82	\$ 1,841.15	
TRANSPORTATION	NATURAL GAS	\$ 6,975.95	\$7,133.64	\$ 6,142.24	\$ 4,381.10	\$ 3,375.52	
TRANSPORTATION	ELECTRICITY	\$ 41,028.09	\$42,105.13	\$ 35,919.05	\$ 30,830.83	\$ 31,914.52	
	TOTALS	\$ 50,395.61	\$ 51,607.00	\$ 47,827.24	\$ 37,943.53	\$ 38,130.62	
BORDEWICH/BRAY ELEMENTARY	WATER/SEWAGE	\$ 15,370.42	\$14,115.55	\$ 22,452.47	\$ 25,550.49	\$ 37,393.34	
BORDEWICH/BRAY ELEMENTARY	GARBAGE	\$ 13,692.05	\$18,314.09	\$ 18,998.15	\$ 19,250.86	\$ 18,121.83	
BORDEWICH/BRAY ELEMENTARY	NATURAL GAS	\$ 15,487.48	\$17,000.00	\$ 14,280.41	\$ 11,819.47	\$ 9,437.87	
BORDEWICH/BRAY- SSS	NATURAL GAS	\$ 3,043.18	\$3,107.16	\$ 2,673.91	\$ 2,115.20	\$ 2,191.71	
BORDEWICH/BRAY ELEMENTARY	ELECTRICITY	\$ 75,998.59	\$58,770.77	\$ 51,748.57	\$ 48,281.69	\$ 43,719.64	
BORDEWICH/BRAY- SSS	ELECTRICITY	\$ 18,986.45	\$16,258.40	\$ 12,926.51	\$ 11,380.02	\$ 12,592.34	
	TOTALS	\$ 142,578.17	\$ 127,565.97	\$ 123,080.02	\$ 118,397.73	\$ 123,456.73	
GLEASON - PROFESSIONAL CENTER	WATER/SEWAGE	\$ 1,179.28	\$983.19	\$ 1,796.71	\$ 1,597.79	\$ 1,900.45	
GLEASON - PROFESSIONAL CENTER	GARBAGE	\$ 2,076.53	\$2,358.00	\$ 2,210.08	\$ 2,265.25	\$ 2,132.39	
GLEASON - PROFESSIONAL CENTER	NATURAL GAS	\$ 4,077.92	\$3,956.07	\$ 3,217.28	\$ 2,455.80	\$ 2,418.45	
GLEASON - PROFESSIONAL CENTER	ELECTRICITY	\$ 10,064.77	\$7,168.78	\$ 6,149.79	\$ 5,792.20	\$ 5,664.16	
	TOTALS	\$ 17,398.50	\$ 14,466.04	\$ 13,373.86	\$ 12,111.04	\$ 12,115.45	
FRITSCH ELEMENTARY	WATER/SEWAGE	\$ 18,170.55	\$13,780.82	\$ 21,383.60	\$ 25,745.79	\$ 28,635.84	
FRITSCH ELEMENTARY	GARBAGE	\$ 16,151.51	\$18,797.49	\$ 17,752.28	\$ 18,234.24	\$ 17,058.63	
FRITSCH ELEMENTARY	NATURAL GAS	\$ 14,928.49	\$15,908.45	\$ 14,964.93	\$ 12,530.41	\$ 10,747.66	
FRITSCH ELEMENTARY	ELECTRICITY	\$ 87,628.15	\$59,446.35	\$ 55,956.83	\$ 48,877.35	\$ 45,602.49	
	TOTALS	\$ 136,878.70	\$ 107,933.11	\$ 110,057.64	\$ 105,387.79	\$ 102,044.62	
FREMONT ELEMENTARY	WATER/SEWAGE	\$ 13,248.54	\$12,343.27	\$ 21,873.52	\$ 21,679.98	\$ 20,571.56	
FREMONT ELEMENTARY	GARBAGE	\$ 15,413.59	\$16,630.83	\$ 16,993.69	\$ 17,085.60	\$ 16,121.44	
FREMONT ELEMENTARY	NATURAL GAS	\$ 11,287.72	\$10,200.92	\$ 13,743.04	\$ 8,498.66	\$ 7,054.35	
FREMONT ELEMENTARY	ELECTRICITY	\$ 102,754.80	\$76,832.57	\$ 69,314.78	\$ 61,466.84	\$ 62,708.31	
	TOTALS	\$ 142,704.65	\$ 116,007.59	\$ 121,925.03	\$ 108,731.08	\$ 106,455.66	
SEELIGER ELEMENTARY	WATER/SEWAGE	\$ 25,254.17	\$19,533.71	\$ 31,701.88	\$ 34,670.05	\$ 29,358.92	
SEELIGER ELEMENTARY	GARBAGE	\$ 9,701.68	\$10,704.38	\$ 11,273.00	\$ 10,090.32	\$ 10,921.96	
SEELIGER ELEMENTARY	NATURAL GAS	\$ 12,940.41	\$12,357.27	\$ 12,302.81	\$ 9,889.07	\$ 9,461.43	
SEELIGER ELEMENTARY	ELECTRICITY	\$ 92,855.55	\$66,608.25	\$ 54,234.77	\$ 25,864.71	\$ 30,766.20	
	TOTALS	\$ 140,751.81	\$ 109,203.61	\$ 109,512.46	\$ 80,514.15	\$ 80,508.51	

SITE	ACCOUNT	08-09	09-10	10-11	11-12	12-13	
EMPIRE ELEMENTARY	WATER/SEWAGE	\$ 8,694.80	\$12,162.10	\$ 10,534.10	\$ 9,347.95	\$ 10,075.96	
EMPIRE ELEMENTARY	GARBAGE	\$ 15,416.49	\$16,252.52	\$ 15,304.20	\$ 17,469.11	\$ 16,151.81	
EMPIRE ELEMENTARY	NATURAL GAS	\$ 15,309.80	\$14,625.43	\$ 12,787.36	\$ 11,351.61	\$ 5,741.37	
EMPIRE ELEMENTARY	ELECTRICITY	\$ 73,797.21	\$76,838.62	\$ 63,885.29	\$ 43,153.33	\$ 44,821.47	
	TOTALS	\$ 113,218.30	\$ 119,878.67	\$ 102,510.95	\$ 81,322.00	\$ 76,790.61	
MARK TWAIN ELEMENTARY	WATER/SEWAGE	\$ 18,738.11	\$9,300.41	\$ 18,001.52	\$ 18,496.36	\$ 23,945.51	
MARK TWAIN ELEMENTARY	GARBAGE	\$ 13,237.70	\$14,620.41	\$ 15,841.32	\$ 15,855.97	\$ 14,206.86	
MARK TWAIN ELEMENTARY	NATURAL GAS	\$ 7,628.78	\$7,187.12	\$ 6,803.73	\$ 6,633.37	\$ 6,495.21	
MARK TWAIN ELEMENTARY	ELECTRICITY	\$ 115,172.40	\$92,394.25	\$ 62,940.02	\$ 74,215.12	\$ 67,546.49	
	TOTALS	\$ 154,776.99	\$ 123,502.19	\$ 103,586.59	\$ 115,200.82	\$ 112,194.07	
CARSON MIDDLE SCHOOL	WATER/SEWAGE	\$ 38,062.91	\$32,281.09	\$ 43,466.10	\$ 49,084.44	\$ 58,241.59	
CARSON MIDDLE SCHOOL	GARBAGE	\$ 13,878.29	\$12,971.73	\$ 8,014.49	\$ 7,024.22	\$ 6,914.31	
CARSON MIDDLE SCHOOL	NATURAL GAS	\$ 48,830.29	\$48,050.43	\$ 41,651.28	\$ 31,404.99	\$ 23,479.92	
CARSON MIDDLE SCHOOL	ELECTRICITY	\$ 170,700.26	\$129,317.90	\$ 106,425.76	\$ 98,774.65	\$ 49,298.39	
	TOTALS	\$ 271,471.75	\$ 222,621.15	\$ 199,557.63	\$ 186,288.30	\$ 137,934.21	
EAGLE VALLEY MIDDLE SCHOOL	WATER/SEWAGE	\$ 45,671.09	\$30,012.31	\$ 52,853.56	\$ 41,725.12	\$ 63,011.33	
EAGLE VALLEY MIDDLE SCHOOL	GARBAGE	\$ 9,333.88	\$8,743.35	\$ 8,867.60	\$ 9,211.85	\$ 11,153.64	
EAGLE VALLEY MIDDLE SCHOOL	NATURAL GAS	\$ 22,633.70	\$24,489.31	\$ 24,675.79	\$ 17,548.86	\$ 10,797.23	
EAGLE VALLEY MIDDLE SCHOOL	ELECTRICITY	\$ 113,666.41	\$80,492.31	\$ 70,834.72	\$ 45,932.44	\$ 26,739.79	
	TOTALS	\$ 191,305.08	\$ 143,737.28	\$ 157,231.67	\$ 114,418.27	\$ 111,701.99	
CARSON HIGH SCHOOL	WATER/SEWAGE	\$ 48,637.83	\$32,765.05	\$ 57,471.41	\$ 59,795.00	\$ 65,094.90	
CARSON HIGH SCHOOL	GARBAGE	\$ 38,197.36	\$25,340.66	\$ 21,511.66	\$ 23,026.89	\$ 23,756.90	
CARSON HIGH SCHOOL	NATURAL GAS	\$ 74,228.48	\$78,349.20	\$ 68,096.55	\$ 57,667.09	\$ 43,226.72	
CARSON HIGH SCHOOL	ELECTRICITY	\$ 383,476.05	\$369,106.05	\$ 291,936.87	\$ 218,167.00	\$ 137,102.57	
	TOTALS	\$ 544,539.72	\$ 505,560.96	\$ 439,016.49	\$ 358,655.98	\$ 269,181.09	
CORBETT CAMPUS	WATER/SEWAGE	\$ 3,631.70	\$4,772.61	\$ 7,924.71	\$ 6,879.68	\$ 7,935.39	
CORBETT CAMPUS	GARBAGE	\$ 616.88	\$3,236.01	\$ 3,319.40	\$ 3,397.13	\$ 3,197.91	
CORBETT CAMPUS	NATURAL GAS	\$ 5,655.05	\$8,460.63	\$ 6,921.61	\$ 7,107.09	\$ 5,557.31	
CORBETT CAMPUS	ELECTRICITY	\$ 16,469.33	\$28,289.65	\$ 29,864.08	\$ 24,000.49	\$ 24,729.25	
	TOTALS	\$ 26,372.96	\$ 44,758.90	\$ 48,029.80	\$ 41,384.39	\$ 41,419.86	

SITE	ACCOUNT	08-09	09-10	10-11	11-12	12-13	
ADMINISTRATION BUILDING	GARBAGE	\$ 1,845.87	\$3,236.08	\$ 3,166.36	\$ 4,942.59	\$ 4,059.49	
ADMINISTRATION BUILDING	NATURAL GAS	\$ 10,557.45	\$11,785.15	\$ 10,162.19	\$ 8,815.96	\$ 6,655.50	
ADMINISTRATION BUILDING	ELECTRICITY	\$ 31,720.69	\$26,552.96	\$ 24,082.82	\$ 27,619.43	\$ 27,304.94	
Grounds Maintenance	GARBAGE	\$ 1,068.75	\$1,107.03	\$ 2,053.15	\$ 2,464.93	\$ 1,586.04	
MAINTENANCE COMPLEX	NATURAL GAS	\$ 2,132.89	\$2,404.46	\$ 2,436.24	\$ 1,786.92	\$ 1,716.99	
MAINTENANCE COMPLEX	ELECTRICITY	\$ 2,198.70	\$1,077.18	\$ 1,117.90	\$ 390.51		
OPERATION'S & MATERIAL SERVICES	WATER/SEWAGE	\$ 572.63	\$540.00	\$ 891.04	\$ 1,510.20	\$ 951.62	
OPERATION'S & MATERIAL SERVICES	GARBAGE	\$ 1,836.43	\$1,868.50	\$ 2,248.75	\$ 2,746.48	\$ 2,360.88	
	TOTALS	\$ 51,933.41	\$ 48,571.36	\$ 46,158.45	\$ 50,277.02	\$ 44,635.46	
	WATER/SEWAGE	\$ 237,830.67	\$ 183,095.22	\$ 294,208.38	\$ 296,858.63	\$ 348,115.84	
	GARBAGE	\$ 154,259.94	\$ 156,044.20	\$ 149,462.32	\$ 155,021.26	\$ 149,585.24	
	NATURAL GAS	\$ 255,717.59	\$ 265,015.24	\$ 240,859.37	\$ 194,005.60	\$ 148,357.24	
	ELECTRICITY	\$ 1,336,517.45	\$ 1,131,259.17	\$ 937,337.76	\$ 764,746.61	\$ 610,510.56	
	GRAND TOTAL	\$ 1,984,325.65	\$ 1,735,413.83	\$ 1,621,867.83	\$ 1,410,632.10	\$ 1,256,568.88	
	SAVINGS per year		\$ 248,911.82	\$ 113,546.00	\$ 211,235.73	\$ 154,063.22	

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 207.3
PROGRAM**

**METHOD FOR REPORTING USE OF AVERSIVE INTERVENTIONS AND
PHYSICAL AND MECHANICAL RESTRAINTS ON STUDENTS WITH
DIABILITIES**

This regulation is intended to provide assistance in the implementation of statutory provisions contained in NRS 388.521-388.5315. This regulation is designed to assist District employees in understanding expectations regarding the use and correct reporting of aversive interventions and restraints on students with disabilities.

NRS 388.521-NRS 388.526 provides detailed definitions of mechanical restraints, physical restraints, and aversive interventions. While the use of aversive interventions as defined in the statute is prohibited, there are permissible uses of physical and mechanical restraints, including use in certain emergencies. Non-permissible uses of physical and mechanical restraints violate the NRS. The definitions for aversive interventions, physical restraints, and mechanical restraints are provided below. Also included are the various reporting requirements contained in the NRS.

Aversive Interventions:

Employees of the District may not use aversive intervention on a student with a disability. NRS 388.5215, Aversive intervention is defined as any of the following actions if the action is used to punish a student with a disability or to eliminate, reduce, or discourage maladaptive behavior of a student with a disability:

- 1) The use of noxious odors and tastes;
- 2) The use of water and other mists or sprays;
- 3) The use of blasts of air;
- 4) The use of corporal punishment;
- 5) The use of verbal or mental abuse;
- 6) The use of electric shock;
- 7) The administration of chemical restraint to a person;
- 8) The placement of a person alone in a room where release from the room is prohibited by a mechanism, including, without limitation, a lock, device, or object positioned to hold the door closed or otherwise prevent the person from leaving the room;
- 9) Requiring a person to perform exercise under forced conditions if the:
 - a) Exercise is required because he/she exhibited a behavior that is related to his/her disability;
 - b) Exercise is harmful to the health of the person because of his/her disability;
 - c) Nature of the person's disability prevents him/her from engaging in the exercise;

REGULATION No. 207.3 – CONTINUED

- 10) The deprivation of necessities needed to sustain the health of a person regardless of the length of deprivation, including, with limitation, the denial or unreasonable delay in the provision of:
- a) Food or liquid at a time when it is customarily served; or
 - b) Medication.

Penalties for Intentional Use of Aversive Interventions or Non-Permissible Restraints:

Any teacher or administrator who intentionally uses an aversive intervention on a student with a disability or who intentionally violates the prohibitions on the use of physical or mechanical restraints is subject to discipline, including verbal warning, admonition, suspension, demotion, dismissal or non-reemployment under NRS 391.312. NRS 391.330 provides for suspension or revocation of a license for certain intentional violations of NRS 388.5265 or 388.527. All other employees may be disciplined through verbal warning, written reprimand, suspension, or dismissal. Discipline will be consistent with the Negotiated Agreements.

Mechanical Restraints:

A mechanical restraint involves the use of devices, including, without limitation, mittens, straps and restraint chairs to limit a person's movement or hold a person immobile.

NRS 388.528(2) allows for the permissible use of a mechanical restraint upon a student with disability to:

1. Treat the medical needs of the student;
2. Protect a student who is known to be at risk of injury because he or she lacks coordination or suffers from frequent loss of consciousness;
3. Provide proper body alignment to a student; or
4. Position a student who has physical disabilities in a manner prescribed in the IEP.

Emergency mechanical restraints are only allowed for the limited purposes defined in NRS 388.528(1), and should only be used by medically trained personnel under the direction of a physician's order in accordance with NRS 388.528(1). Emergency uses of mechanical restraints in accordance with NRS 388.528(1) are permissible and do not violate the statutes.

Physical Restraints:

A physical restraint is the use of physical contact to limit a person's movement or hold a person immobile. NRS 388.5275(2) generally allows for the permissible use of a physical restraint to:

1. Assist the student in completing a task;
2. Escort or carry a student to safety if the pupil is in danger; or
3. Conduct medical examinations or treatments.

NRS 388.5275(1) allows for an emergency use of physical restraint as follows:

1. An emergency* that necessitates the use of physical restraint;
2. A limited period of use necessary to contain behavior; and
3. A force which does not exceed that which is reasonable and necessary.

REGULATION No. 207.3 – CONTINUED

***Emergency** means a situation in which immediate intervention is necessary to protect the physical safety of a person or others from an immediate threat of physical injury or severe property damage. Emergency uses of physical restraints in accordance with NRS 388.5275(1) are permissible and do not violate the statutes.

Prohibited Actions:

The use of an aversive intervention or the use of a non-permissible physical or mechanical restraint violates the NRS. The statutes prohibit any use of aversive interventions if the action is used to punish a student with a disability or to eliminate, reduce, or discourage maladaptive behavior of a student with a disability. The statutes also prohibit non-permissible uses of physical or mechanical restraints, which include (1) emergency uses that do not comply with the statutory requirements, and (2) any other uses not specifically defined as permissible.

Reporting Requirements:

The NRS contains specific reporting requirements, with different requirements and timelines for reports of the use of physical or mechanical restraints in emergencies and for reports of the use of aversive interventions or other violations of the statutes. To ensure that the District complies with the various timelines, staff must adhere to the following consistent procedures for reporting to supervisors and the Director of Student Support Services.

Staff must notify the site administrator and the Director of Student Support Services **immediately upon discovery of the use, and in no case more than 24 hours after the use** of an aversive intervention, the use of a non-permissible restraint, or an emergency use of a restraint.

All staff with knowledge of the incident must file an “Incident Summary Report” (ISR) describing the incident **immediately upon discovery of the use, and in no case more than 24 hours after the use** of an intervention, the use of a non-permissible restraint, or an emergency use of a restraint. ISR(s) must be filed with the site administrator and the Director of Student Support Services.

The Director of Student Support Services, in consultation with the school administration, will review the ISR(s) and make a determination as to the nature of the incident (use of an aversive intervention, non-permissible use of restraint, emergency use of restraint, or otherwise permissible use of restraint).

The ISR(s) must be placed within the student’s cum folder, special education folder, and a copy provided to the student’s IEP committee, including the parents, within **one working day** of the incident.

The Director of Student Support Services will notify the Superintendent, who will notify the Board of Trustees **within 24 hours** of the use of an aversive intervention or the use of a non-permissible restraint, or as soon thereafter as the use is discovered.

REGULATION No. 207.3 – CONTINUED

In the event of the use of an aversive intervention or the non-permissible use of restraint, the Superintendent will decide if Child Protective Services or law enforcement must be notified, and the Superintendent will direct the appropriate staff to do so.

The use of an aversive intervention or the use of a non-permissible restraint violates the statutes. When a violation occurs, the Director of Student Support Services will submit to the Superintendent a corrective action plan as soon as is practicable. The Superintendent may refine the corrective action plan and will submit it to the Nevada Department of Education (NDE). The corrective plan must provide for appropriate action to be taken within 30 calendar days to prevent future violations.

Should the corrective action plan require revision at the request of NDE, the Superintendent will so advise the Director of Student Support Services. The Director of Student Support Services will be responsible to revise and re-submit the plan.

After three reports (incidents) of an emergency use of restraint regarding a single student, the school must review the circumstance and submit a report to the Director of Student Support Services in accordance with NRS 388.5275(4) or NRS 388.528(4), as applicable. After five reports /incidents, the IEP team must be reconvened and the IEP must be reviewed in accordance with NRS 388.5275(5) or NRS 388.528(5), as applicable. The IEP team must include Special Services staff and the school psychologist in addition to the regular members of the student's IEP team. If the reports/incidents continue, the IEP must be revised to include additional methods appropriate to ensure that restraint does not continue, including mentoring, training, conducting a functional behavioral assessment, and developing a positive behavior plan, and positive behavioral supports.

On or before August 1 of each year, the District shall prepare a report regarding the use of restraints and aversive interventions and submit it to the NDE by August 15.

Mandatory Education and Training for Staff:

Appropriate training as described in NRS 388.5285 shall be provided for the members of the staff of the schools within the District who are authorized to carry out and monitor physical restraint and mechanical restraint to ensure that those members of the staff are qualified to carry out the procedures in accordance with NRS 388.521 to 388.3217.

Retaliation:

No employee of the District shall retaliate against any person for reporting or providing information regarding a violation or suspected violation in the use of aversive interventions or a violation or suspected violation in the use of physical or mechanical restraints.

Reference: NRS 388.521- 388.5315

Adopted: ??

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 235
PROGRAM**

STUDENT FOREIGN EXCHANGE PROGRAM

OUTBOUND EXCHANGE STUDENTS

Carson City School District Students on Foreign Exchange

High school age youth engage in a number of education experiences sponsored by agencies that provide educational travel experience for high school students. As recognition of the educational worth of such experiences, the Carson City School District may award students who are on an international exchange, one-quarter (1/4) credit for each 120 hours of classroom participation in the educational portion of such programs. The total credits to be awarded for the exchange experience shall not exceed one (1) credit for the four (4) years of high school.

Approved agencies offering Foreign Exchange experiences to Carson City School District high school students may submit a proposal for credit which contains an outline of the classes and proposed course of study for the student who is seeking the credit. The proposal must be submitted to the student's high school no later than sixty (60) calendar days before the beginning of the school year during which the experience is proposed. The outline contained in the proposal shall emphasize the educational aspects of the program and specify how the student's participation will be evaluated to determine if the granting of credit is justified. Approval of the proposal will be by the high school guidance and administration departments and shall not be construed as an endorsement of or a recommendation for the proposed program.

Determination of credit being issued and such credit being placed on the student's transcript will take place when the student presents the evidence as outlined in the proposal to the guidance and administration at the Carson City School District school. The student is totally responsible for providing the evidence based on the proposal and no exceptions will be accepted in determining the issuance of credit.

INBOUND EXCHANGE STUDENTS

Number of International Exchange Students

Carson High School will accept up to a maximum enrollment of five (5) exchange students each year.

Timing of Placement Process

- International student exchange organizations must contact the school each year to indicate an interest in placing exchange students. Exchange organizations should provide schools with advance notice of their intent to place students.

REGULATION No. 235 – CONTINUED

- A proposal for admittance of individual students must be submitted to the Registrar at Carson High School no later than July 1 of the school year during which the exchange is proposed.

Selecting Student Exchange Programs

- Carson High School reserves the right to work with exchange organizations that have proved their commitment and responsiveness.
- Carson High School will also be open to new organizations that demonstrate a serious commitment to the school and community.

Expectations of Student Exchange Program

Carson High School reserves the right of final approval on all student placements. Additionally, each individual student exchange program must:

- Be listed in the most current CSIET Advisory List (for the current list visit www.csiet.org).
- Maintain a network of qualified and trained local representative living in or near the community, with responsibility for each student - and provide orientation and ongoing support for both the host family and student.
- Provide continuing hands-on monitoring and responsiveness - from local representative to national headquarters - including student selection and preparation, selection and screening of host families, ongoing contact with host family and student, and communication with the school and responsiveness to school needs.
- Receive school enrollment authorization for placements each year prior to contacting potential host families - and follow school policy on timing and requirements.
- Screen and prepare exchange students while monitoring their progress during the school year, responding to issues or problems as they develop.
- Arrange host family placements before exchange students leave their home country. Exchange students are expected to be in their host family and school placements by the first day of classes.
- Personally interview and screen all potential host families, matching student and family interests and personalities.
- In the event that tutoring/ESL help is needed, the organization will make arrangements and ensure that the student accepts financial responsibility for it.
- Provide the school with a complete student application which includes the following:
 - personal letter from the student
 - detailed information on student and natural family
 - proof that the student has sufficient language ability to function in an American classroom
 - original transcript of student's high school grades, with English translation (and this must meet school requirements)

REGULATION No. 235 – CONTINUED

- necessary medical history, including proof of immunization as required by the school district, any medical/physical restrictions and a recent physical exam with proof of required immunizations

School Expectations for Students on International Exchange

- Each exchange student must be qualified to participate in regular classes and maintain a typical schedule - this means an acceptable level of proficiency in the English language, a commitment to treat coursework as important, and the social skills to enjoy participation in social and extra-curricular activities.
- The school appreciates the difficulty of a student's plunge into a different language/culture/institution, but exchange students are expected to attain passing grades by the end of their first semester.
- Exchange students will receive enrollment eligibility for one-year only.
- Exchange students must have medical and accident insurance that meets or exceeds U.S. Department of State guidelines.
- Foreign Exchange students will be placed in the 11th grade and are required to take U. S. History. It is also highly recommended that the students take American Government.
- Exchange students shall not earn a diploma from Carson City School District schools.
- Exchange students shall not participate in graduation ceremonies at Carson City School District schools.
- Exchange students shall be subject to all Carson City School District regulations regarding behavior and attendance.
- Exchange students must comply with all school, Carson City School District, and NIAA regulations regarding participation in athletic and extra- curricular activities. Many athletic teams require try-outs.
- Exchange students are eligible and may participate in all senior functions such as the senior trip, prom, class rings, class pictures, etc.

School Responsibilities

- Exchange students will pay no tuition, but are expected to pay all normal expenses, including standard course and extra-curricular activity fees. The school has no obligation to provide any special services, tutoring, supplies or equipment.
- Exchange students have all rights and privileges accorded to community students - EXCEPT the right to a diploma.
- The school will make every effort to integrate international exchange students into the school's social fabric. In turn, schools shall encourage international exchange students to participate enthusiastically in school activities, to make friends, to make a personal contribution to the school - and to help spread the word about their country and themselves, informally and by making presentations in classes and to community groups and talking to media when asked.

Adopted: ??

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 519.8
STUDENTS**

STANDARD STUDENT ATTIRE

Standard Student Attire (SSA) provides an option for those school communities that would like to have students wear SSA for the purposes of increasing student achievement, promoting safety and enhancing a positive school climate. Exemption from the SSA may be permitted for medical or religious reasons.

As provided in this Regulation, ~~Principals~~ *school sites* may establish a protocol that requires pupils to wear SSA. Each school that chooses to participate will separately determine appropriate attire, programs for financial assistance and work with members of the school community to ensure ~~community involvement~~ *the decision is well based*. The implementation of a SSA policy at a specific school site must adhere to the parameters set forth in this Regulation.

A. Standard Student Attire Policy Determination *and Continuation* ~~Procedure~~ *Process*:

Prior to the implementation ~~and after the second year of an existing~~ of a SSA policy, the individual school considering such a policy will:

Prior to the implementation of an SSA policy, and every third year of an existing SSA policy, the individual school will:

~~I. Establish a SSA site based committee (SSA Committee) consisting of two (2) students (optional at the elementary level), four (4) parents appointed by the Parent-Teacher Association of the School, four (4) three (3) representatives of the certified staff appointed by the certified staff of the school, one (1) representative of the classified staff appointed by the classified staff of the school, a District administrator appointed by the Superintendent or his/her designee and one (1) Trustee (preferably the Trustee assigned to report on the activities of the site), all acting in an advisory capacity to the site administrator. staff and administration for input and involvement throughout the decision-making process.~~

1. Establish an SSA site-based committee (SSA Committee) consisting of students, parents, staff and administration. The Committee shall consist of an odd number of members with a minimum of eleven (11) members, including four (4) parents, two (2) students, three (3) representatives of the certified staff appointed by the certified staff of the school, one (1) representative of the classified staff appointed by the classified staff of the school, one (1) District administrator appointed by the Superintendent or his/her designee, and one (1) Trustee (preferably the Trustee assigned to report on the activities of the site), all acting in an advisory capacity to the site administrator.

~~2. The purpose of the SSA Committee shall be to provide input and involvement throughout the decision-making process.~~

2. The purpose of the SSA Committee shall be to provide input and involvement throughout the decision-making process. The SSA Committee shall be provided available research on the advantages and disadvantages of an SSA policy. The site administrator and the SSA Committee shall openly communicate with all stakeholders on all issues regarding SSA protocol and actively seek their input, suggestions, and recommendations through surveys, meetings, and other appropriate means. Timeline:

- a. By October 21 – Create a site-based SSA Committee as described in Section A.1.*
- b. By January 15 – Conduct a survey of families. At least twenty (20) percent of the surveys sent by U.S. Mail to families that make up the population of the student body must be returned and fifty-five (55) percent of the surveys returned must agree to implement the SSA policy. The survey shall pose the sole question as to whether the parent(s) support the school adopting a school SSA policy. Pro and con statements and a description of the required Standard Student Attire will be included in the survey. Schools, adopting an SSA Policy will survey their communities every third year. The surveys will be designed, administered and reported by the Director of Accountability and Assessment.*
- c. By February 15 – Publish results of the survey. Hold school/community meetings to gather additional input.*
- d. By May 15 – Notify families of final determination. Notification of a decision to implement an SSA policy for the following year will be given to families that make up the population of the student body, including families having students transitioning from feeder schools, by U.S. Mail, postmarked no later than May 15th of the school year then in progress. The most current student address on file will be used. Notice shall also be publicized on the District website and sent home, for elementary and middle school students, with other school papers. This notification should also identify the SSA clothing and accessory requirements so that SSA articles may be purchased during the summer months prior to the start of the school year. The color and type of all SSA clothing and accessories is to be clearly specified.*

~~3. Utilize SSA c Committee with *shall be provided* available research on the advantages *and* disadvantages of a SSA.~~

~~4. *The site administrator and the SSA Committee shall* O openly communicate with all stakeholders on all issues regarding SSA protocol and actively seek their input, suggestions and recommendations(s) through surveys, meetings, etc *and other appropriate means.*~~

3. A decision to implement an SSA policy shall be made jointly by the site administrator and the SSA Committee. The specifics related to student dress shall

be determined as provided in Section B below, and a report thereon shall be made to the Board of Trustees at a duly noticed meeting.

~~Should a decision be made to implement a SSA, the Principal and the site-based *site administrator, with the advice and consent of the SSA e Committee*, shall determine student dress, as provided in Section B.4., below, *and a report thereon shall be made to the Board of Trustees at a duly noticed meeting.*~~

- 4. After a minimum of one (1) year of implementation, with the approval of the site administrator and the SSA Committee, a school may initiate the survey process in order to discontinue implementation of mandatory SSA policy prior to the expiration of the identified survey cycle.*
- ~~5. Notification of the final decision to implement the SSA protocol for the following year will be sent *given* to families that make up the population of the student body, *including families having students transitioning from feeder schools*, by This will be done via U.S. Mail, and postmarked no later than May 31st of the school year *then* in progress. The most current student address on file will be used. *Notice shall also be publicized on the District website and for elementary and middle school students, sent home with other student papers.*~~

~~*This letter should also identify the SSA clothing and accessory requirements so that SSA articles may be purchased during the summer months prior to the start of school year. The color and type of all SSA clothing and accessories is to be clearly specified.*~~

- 5. Failure to follow the prescribed process will result in the school adhering to Regulation 519.7; Dress and Grooming, to begin at the start of the next school year.*
- ~~6. After a minimum of one (1) *full* school year of implementation, a *the* school *site*, acting through its SSA site-based *e* Committee, with approval of the *shall conduct a survey in order to determine whether to continue implementation of SSA at the end of the then current school year. The site administrator, with the advice and consent of the SSA Committee, shall report the findings of the survey, and make recommendations for change to the Superintendent, who shall report his determination to the Board of Trustees at a duly noticed meeting.* Superintendent/Designee, may initiate a survey process in order to determine whether to discontinue implementation of SSA at the end of the current school year. The Principal shall have authority to determine whether, in light of the survey, the Student Attire Policy should be amended, continued or discontinued in the next school year.~~
- ~~7. *The survey process mentioned in subparagraph 7, above should be conducted every three (3) years*~~
- 6. The survey requirement referenced above shall not apply to school sites which provide services in an alternative school setting/location as identified by the Superintendent. It is not practical to survey families at these schools due to the temporary assignment of the student population. Therefore, the site administrator*

shall have the authority to adopt an SSA policy.

REGULATION No. 519.8 — CONTINUED

8. The requirement to survey ~~requirement referenced above~~, families does *shall* not apply to schools *sites* which provide services in an alternative school setting/location as identified by the Superintendent/Designee. It is not practical to survey families at these schools due to the temporary assignment of the student population. Therefore, the site Principal *administrator* shall have the authority to adopt SSA.

B. Dress Requirements

The Principal *site administrator* and the site-based SSA Committee shall determine SSA requirements, *consistent with the following*:

1. All jeans, pants and trousers must be secured at waist level, have no rips or tears that expose undergarments and/or are located mid-thigh or higher; and sagging is strictly prohibited.
2. Schools will notify families of special occasions exempt from wearing SSA; i.e. spirit days, etc.
3. Colors and styles of outerwear, such as *sweaters*, jackets and coats are not required to meet the color or style specifications of SSA. *Site administrators, working with students and families, may determine when outerwear may be worn indoors.*
3. *Colors and styles of outerwear, such as sweaters, jackets, and coats are not required to meet the color or style specifications of SSA. Site administrators, working with students and families, may determine when outerwear may be worn indoors. Administrators, teachers, and staff may use their discretion as appropriate, based on the temperature in the facility.*
4. Colors and styles of shirts and pants shall be left to the SSA site-based Committee, acting with the approval of the Principal *site administrator* and at all times subject to the overall approval of the Superintendent/Designee, *who shall report to the Board.*

C. Compliance Measures

1. Students will be expected to wear the school approved SSA during regular school hours while in attendance at the school or school approved functions. Regular school hours are considered to be the accepted regular school academic day. All SSA *v* violations of *of SSA requirements* will result in disciplinary action in aligned ~~ment~~ with the school-based progressive discipline plan.
2. Each school *site* should strive to achieve full compliance through use of positive reinforcement measures and should resort to disciplinary action only when positive measures fail to ensure compliance. ~~In addition, schools shall~~

communicate with parents so that the expectations, rationale, and benefits of SSA are fully understood by the students and his/her ~~their~~ family. ***In addition, schools shall communicate with parents so that the expectations, rationale, and benefits of an SSA policy are fully understood by the students and their families.***

3. Since the intent of the protocol is not to inhibit or prohibit any student who is not ~~in~~ **wearing** SSA from receiving the education to which he/she is entitled, no student shall receive a lowered academic grade as the result of not complying with the protocol. In addition, prior to initiating any disciplinary action against a student **who is not in compliance** ~~complying~~ with the protocol, a conference will be held with the student to give him/her the opportunity to change into SSA. Additionally, **prior to initiating disciplinary action**, a conference with the parent must be held ~~by with the school Principal~~ **the site administrator** to ensure they **parent(s)** are aware of the protocol and possible consequences for non-compliance.

REGULATION No. 519.8 – CONTINUED

4. Exemptions

- a. ~~A p~~ Parents/guardians may apply for their child to be exempt from the SSA policy in the following instances:

- (1) When the parent/guardian can demonstrate a bona fide religious objection to wearing the SSA, **or**
- (2) When wearing SSA is inappropriate due to a verified medical **or physical** condition.

b. Exemption Procedures

- (1) If ~~the a~~ parent/guardian ~~requests~~ **seeks** an exemption based upon a bona ~~find~~ **fide** religious objection, ~~the a~~ request for an exemption must include a written statement explaining the religious belief, **medical or physical condition**, and how it adversely affects the student ~~by from~~ complying with the SSA protocol.
- (2) The parent/guardian shall meet with the ~~Principal~~ **site administrator** to discuss the SSA protocol and the nature of the objections. The purposes of the meeting ~~are to includes~~ (a) ~~ensure ing~~ that the parents/guardians understand the reason for and goals of the SSA ~~policy protocol~~; (b) ~~verifying~~ the accuracy of the information **contained** in the parent/guardian written request for an exemption; and (c) ~~preventing~~ fraud or misrepresentation.
- (3) A decision to grant or deny the request for an exemption will be made by the ~~Principal~~ **site administrator, and is subject to review by the Superintendent.**

D. Financial Considerations

1. No student shall be denied attendance at school, penalized or otherwise subject to compliance measures for failing to wear SSA by reason of financial hardship.
2. Each school shall:
 - a. Develop a procedure to identify families in need of financial assistance;
 - b. Work with staff, *the* local school community and business partners to identify resources for assisting families, and
 - c. Assist those identified families to purchase the approved attire.

Adopted: May 25, 2010

Revised: October 9, 2012 - Title Change

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Revisions following Trustee Crossman's meeting with Mr. Stokes on 9/27/13

NRS 392.415

CLARK COUNTY SCHOOL DISTRICT REGULATION

R-5131

DRESS AND APPEARANCE

I. Community Standards

The Clark County School District reserves the right to promote that the dress and grooming of students are within the limits of generally accepted community standards. Students shall be required to show proper attention to personal cleanliness. Students have a responsibility to dress in alignment with the Clark County School District dress and appearance guidelines.

II. Educational Environment Standards

Student's dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable.

III. Responsibility

The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard. The principal shall retain the authority to grant exceptions for spirit days, special event dress days, and schoolwide free dress days. On those CCSD/school sanctioned exception days, schools will notify the students and parents/guardians of the unique dress provisions.

IV. Basic Dress Code

The Clark County School District Basic Dress Code serves to provide guidelines for student dress and appearance at all District schools (whether or not they adopt Standard Student Attire). Students are to be dressed in such a manner that their appearance in the school contributes to the learning environment. Exemption from the CCSD Basic Dress Code may be permitted for medical or religious reasons.

A. Information and Basic Dress Code Provisions

Handbooks, school Web sites, and/or newsletters prepared at each organizational level (elementary, junior high, or senior high) shall express uniformity on specific requirements and prohibitions. Each school will be responsible for in-service activities to familiarize students and staff with

the enforcement procedures of these requirements. Notifications of dress code changes occurring during the school year shall be sent promptly to parents. Statements which incorporate the following provisions for the Basic Dress Code shall be included in the notifications:

1. Require the wearing of shoes with soles. House slippers and shoes with wheels are not permitted.
2. All clothing must be sufficient to conceal any and all undergarments. No skin will show between bottom of shirt/blouse and top of pants or skirts at any time. All sleeveless shirts must have straps at least three inches wide. Prohibited tops include, but are not limited to, crop tops, tank tops, strapless, low-cut clothing, clothing with slits, or tops and outfits that provide minimum coverage.
3. Require that all shorts, skorts, skirts, and jumpers/dresses must be at fingertip length.
4. All jeans, pants, and trousers must be secured at waist level. Sagging is strictly prohibited. Jeans, pants, and trousers are not to have rips or tears that expose undergarments and/or are located mid-thigh or higher.
5. Headgear (hats, hoods, caps, bandanas, hair grooming aids, etc.) is not permitted on campus except for designated school approved uniforms, special events, authorized athletic practices, documented medical conditions, bona fide religious reasons, or CCSD/school sanctioned activities.
6. Slogans or advertising on clothing, jewelry, buttons, and/or accessories which by their controversial, discriminatory, profane, and/or obscene nature disrupt the educational setting are prohibited.
7. Any clothing, jewelry, buttons, and/or accessories that promote illegal or violent conduct, or affiliation with groups that promote illegal or violent conduct such as, but not limited to, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats are prohibited.
8. Spiked or studded clothing, jewelry, and/or accessories are prohibited.
9. Outerwear such as coats, mittens, and scarves must be removed upon entering the classrooms/buildings. Administrators, teachers,

and staff may use their discretion as appropriate based on the temperature in the facility.

10. The Basic Dress Code provisions [Section IV(A)(1-9)], and if adopted by the school, Standard Student Attire provisions [Section V(D)], shall be included in the student/parent notifications.

V. Standard Student Attire

Standard Student Attire provides an option for those communities that would like to have students wear Standard Student Attire for the purposes of increasing student achievement, promoting safety, and enhancing a positive school climate. Exemption from the Standard Student Attire may be permitted for medical or religious reasons [Section V(G)(4)(b)].

- A. With the consent of the Associate Superintendent/designee, principals may establish a policy that requires pupils to wear Standard Student Attire. Each school that chooses to participate will separately determine appropriate attire, programs for financial assistance, and work with members of the school community to ensure community involvement. The implementation of a Standard Student Attire policy at a specific school site must adhere to the parameters as set forth by this regulation.
 1. A school that chooses to implement a Standard Student Attire policy must conduct a survey of families. At least ten (10) percent of the surveys sent to the families that make up the population of the student body must be returned and fifty-five (55) percent of the surveys returned must agree to implement the Standard Student Attire policy. The survey shall be designed, administered, and reported centrally through the Division of Assessment, Accountability, Research, and School Improvement.
 2. The survey shall pose the sole question as to whether the parent(s) support the school adopting a school Standard Student Attire policy. Pro and con statements and a description of required Standard Student Attire will be included on the survey.
 3. Schools will survey their community every fourth year. The surveys will be administered by the Division of Assessment, Accountability, Research, and School Improvement.
 4. Parents of students who do not desire to attend a Standard Student Attire school may request a zone variance under the provisions of CCSD Regulation 5112. Zone variances may be granted based on the provisions of CCSD Regulation 5112. It is not necessary to

wait until the survey process is complete to request a zone variance.

- B. With the approval of the Associate Superintendent/designee, a school may implement a voluntary Standard Student Attire policy without going through the survey process if students/parents are provided a non-participation option. The non-participation option may be exercised by parents submitting a written, signed Application for Exemption, and discussing the option with the principal or designee. The school shall determine Standard Student Attire clothing requirements from the list set forth in Section V(D). Notification of the final decision to implement a voluntary Standard Student Attire policy (for the following school year) will be sent to families that make up the population of the student body via U.S. Mail and postmarked no later than May 31 of the current school year.
- C. The principal and the site-based committee consisting of students, parents, staff, and administrators shall determine Standard Student Attire requirements from the following list. The committee shall consist of an odd number of members with a minimum of eleven (11) members. The committee membership shall have six (6) parents, two (2) teachers/staff, two (2) students, and one (1) administrator. Stricter Standard Student Attire requirements than those delineated below may be implemented through the committee-based survey process as set forth in Section VI.
- D. Basic colors of khaki, navy, and white will be required at all Standard Student Attire schools. Optional colors may be added based on the Standard Student Attire Committee's input. In addition, depending on the committee's selections, the final surveys may not necessarily include all the options listed below.

MALES

- pants/shorts in basic/optional colors (sized to fit)
- denim pants in basic/optional colors (sized to fit)
- sweaters in basic/optional colors worn over approved shirts
- sweatshirts/sweatpants in basic/optional colors (plain or school logo)
- shirts in basic/optional colors (plain or school logo, long- or

FEMALES

- pants/shorts in basic/optional colors (sized to fit)
- denim pants in basic/optional colors (sized to fit)
- sweaters in basic/optional colors worn over approved shirts
- sweatshirts/sweatpants in basic/optional colors (plain or school logo)
- shirts in basic/optional colors (plain or school logo, long- or

MALES

short-sleeved, with or without collar)

ties in basic/optional colors

FEMALES

short-sleeved, with or without collar)

skirts or skorts in basic/optional colors

jumpers/dresses in basic/optional colors

blouses in basic/optional colors (plain or school logo, long- or short-sleeved)

tights/leggings in basic/optional colors worn under clothing (solids or patterns)

The school logo may only include the school name and/or school mascot. No other names or symbols related to school athletic teams, school clubs/activities, charitable organizations, or similar groups/organizations should be on the clothing.

Colors and styles of outerwear, such as jackets and coats, are not required to meet the color/style specifications of Standard Student Attire.

E. All jeans, pants, and trousers must be secured at waist level. Sagging is strictly prohibited. Jeans, pants, and trousers are not to have rips or tears that expose undergarments and/or are located mid-thigh or higher.

F. Special Occasions at Schools Implementing Standard Student Attire

On those CCSD/school sanctioned exception days, schools will notify the students and parents of the unique dress provisions.

G. Compliance Measures

1. All students enrolled in site-specific schools that have determined to implement a Standard Student Attire policy are required to wear the adopted school attire. Additionally, all Standard Student Attire violations will result in disciplinary action in alignment with school-based progressive discipline plan.

2. Each school shall develop positive reinforcement measures to encourage full compliance with the Standard Student Attire policy.

Each school should strive to achieve full compliance through use of positive reinforcement measures, and should resort to disciplinary action only when positive measures fail to ensure compliance. In addition, schools shall communicate with parents so that the expectations, rationale, and benefits are fully understood by the student and his/her family.

3. Since the intent of the policy is not to inhibit or prohibit any student who is not in Standard Student Attire from receiving the education to which he/she is entitled, no student shall receive a lowered academic grade as a result of not complying with the policy. In addition, prior to initiating any disciplinary action against a student not complying with the policy, the school will conference with the student and give him or her an opportunity to change into Standard Student Attire. Additionally, a conference with the parent must be held with a school administrator to ensure the parent is aware of the policy and possible consequences of non-compliance.
4. Exemptions
 - a. A parent/guardian may apply for their child to be exempt from the Standard Student Attire policy in the following instances:
 - (1) When the parent/guardian can demonstrate a bona fide religious objection to wearing the Standard Student Attire.
 - (2) When wearing Standard Student Attire is inappropriate due to a verified medical condition.
 - b. Exemption Procedures
 - (1) Parents or guardians may apply for their child to be exempt from the Standard Student Attire policy for that particular school year by submitting a written, signed Application for Exemption to the school principal.
 - (2) If the parent/guardian requests an exemption based upon a bona fide religious objection, the Application for Exemption must include a written statement explaining the religious belief and how it is adversely affected by complying with the Standard Student Attire policy.

- (3) The parent/guardian shall meet with the school principal or designee to discuss the Standard Student Attire policy and the nature of the objections to the policy. The purposes of this meeting include (a) ensuring that the parents or guardians understand the reasons for, and goals of the Standard Student Attire policy; (b) verifying the accuracy of the information on the Application for Exemption; and (c) preventing fraud or misrepresentation.
- (4) A decision to grant or deny the Application for Exemption will be made by the school principal. If the principal denies the Application for Exemption, the parent may appeal the decision to the Associate Superintendent/designee. If the denial is upheld by the Associate Superintendent/designee, the parent may appeal the decision to the Superintendent or designee. The decision by the Superintendent or designee shall be final. The student will be exempt from the Standard Student Attire requirements while the Application for Exemption is being processed (during this time, however, students will still be required to comply with the Basic Dress Code provisions as set forth in Section IV).

5. Students will be expected to wear the school approved Standard Student Attire during regular school hours while in attendance at the school or school approved functions. Regular school hours are considered to be the accepted regular school academic day.

H. Information Dissemination

It is the responsibility of the school to communicate to parents information including general guidelines for enforcement of the Standard Student Attire policy.

I. Financial Considerations

1. No students shall be denied attendance at school, penalized, or otherwise subject to compliance measures for failing to wear Standard Student Attire by reason of financial hardship.
2. Each school shall:
 - a. Develop a procedure to identify families in need of financial assistance.

- b. Work with staff, the local school community and business partners to identify resources for assisting families.
- c. Assist those identified families to purchase the approved attire.

VI. Standard Student Attire Policy Determination Procedure

Parental support for a Standard Student Attire policy is critical for its implementation and success. Therefore, parent's/guardian's involvement in the decision-making process must take place throughout the procedure.

Prior to the implementation of a voluntary or mandatory Standard Student Attire policy, the individual school considering such a policy will:

- A. Ensure student/parent/staff input and involvement throughout the decision-making process.
- B. Thoroughly review with students/parents/staff available research on the advantages/disadvantages of a Standard Student Attire policy.
- C. Openly communicate with students/parents/staff all issues of a Standard Student Attire policy actively seeking their input, suggestions, and recommendation(s).
- D. Should a decision be made to implement a Standard Student Attire policy, the principal and the site-based committee shall determine Standard Student Attire. The committee membership shall align with the requirements set forth in Section V(C).
- E. If a school has met the criteria provided for in Section V(A), the principal, with the approval of the Associate Superintendent/designee, will determine whether to implement a mandatory Standard Student Attire policy. The requirement to survey families contained in Section V(A)(1) does not apply to voluntary Standard Student Attire policies.
- F. With approval of the Associate Superintendent/designee, a school and the Standard Student Attire site-based committee in accordance with CCSD established timelines, may initiate after a minimum of one (1) year of implementation, the survey process in order to discontinue implementation of a mandatory Standard Student Attire policy prior to the expiration of the identified survey cycle.
- G. In order to give adequate time to plan for the opening of the school year,

notification of the final decision will be sent to families that make up the population of the student body via U.S. Mail and postmarked no later than May 31 of the current school year.

- H. The requirement to survey families contained in Section V(A)(1) does not apply to schools which provide services in an alternative school setting/location as identified by The Education Services Division. It is not practical to survey families at these schools due to the temporary assignment of the student population. Therefore, the Associate Superintendent of The Education Services Division shall have the authority to adopt a Standard Student Attire policy as identified in Section V(D) at these schools.

Review Responsibility:	Instruction Unit
Adopted:	[5132:8/11/66]
Revised:	(3/13/80; 8/13/81; 7/12/84; 5/7/87; 6/9/88; 8/25/92; 5/14/96; 7/24/97; 4/23/98; 7/22/99)
Pol Gov Rev:	6/28/01
Revised:	(7/11/02, 7/10/03, 11/18/04, 8/4/05, 2/25/10)

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 519.7
STUDENTS**

DRESS AND GROOMING

The purpose of this regulation is to promote an atmosphere of learning rather than one of leisure. With this purpose in mind, the dress and personal appearance of each student detract from the education environment of the school or tend to diminish instructional effectiveness or the disciplinary control of the teacher.

1. All students must wear hair and clothing neat and clean. Beards and mustaches must be neatly trimmed and well groomed.
2. Students may not wear their hair in any manner which may cause a disruption of educational activities or endanger themselves, or any fellow students, in any school, class, or activity.
3. Students may not wear clothing, symbols, pins or other paraphernalia which are advertising controlled substances, displaying inappropriate words or pictures, gang related or derogatory to any ethnic group or intended to cause disruption of any school, class or activity.
4. Shoes or sandals, shirts or tops must be worn at all times.
5. Clothing should be modest; students are not permitted to wear shorts, halter tops, bare midriffs, tube tops, tank tops, cut-offs, see-through outfits or undershirts as outer tops.
6. Each site Administrator will determine what constitutes disruption per school Dress & Behavior Code.

Adopted: April 15, 1981

Amended: September 1, 1983

Revised: March 24, 2009

May 25, 2010

October 9, 2012 - Title Change

2012 - 2013 District Accountability Summary Report

Carson City School District

1402 West King Street

Carson City, NV 89703

Ph: 775-283-2000 Fax: 775-283-2090

Richard Stokes, Superintendent

Website: www.carsoncityschools.com

Board Members

Jim Lemaire, Member

Barbara Myers, Member

Ron Swirczek, Member

Lynnette Conrad, Vice President

Stacie Wilke-McCulloch, Clerk

Steve Reynolds, President

Joanna Wilson, Member



Mission Statement

The mission of the Carson City School District is to contribute to the development of successful young adults who will make healthy contributions to themselves, their families, the State of Nevada, our great nation, and the world.

Our Community Empowers Tomorrow's Innovators, Leaders, and Thinkers.

Superintendent's Highlights

While no single report can tell the complete story of our educational accomplishments, the following are a few highlights of the 2012-13 school year:

- Carson City School District implemented the 1st year of its new Strategic Plan. Emphasis is placed on student achievement and well-being using Community Partnerships, Engaged Parents, Relevant Curriculum, and Effective Staff.
- Carson City School District was awarded \$10 million dollars through the federal Race To The Top for Districts Grant. Our application received the highest number of points out of all of the 16 selected national applicants.
- The District entered the first year of a pilot program to place mobile devices in the hands of students. 600 students and 20 teachers were selected as the first group to apply mobile technology to classroom activities.
- Phase I School Bond Projects were completed at Eagle Valley Middle School, Carson High School, Empire and Seeliger Elementary Schools. Controlled, single-points of entry have been constructed at four schools. Similar entrances are planned to be constructed during the 2013-2014 school year.
- The District is in compliance with the US Department of Justice as the English as a Second Language program continues to improve. The district now has 352 teachers who have High Quality Sheltered Instruction (HQS) training and employs 126 teachers who are endorsed as Teachers of English as a Second Language (TESL).
- All six of the District's elementary schools participate in a unified reading program called Success For All (SFA). Technology and instructional materials have been upgraded at all sites to accommodate the program's educational requirements.
- Participation in the District's Nutrition Services Program has steadily increased over the past three years. There has been an 18% increase in the number of meals served since the 2007-08 school year.

Goals and Objectives

Goal 1: Increase the student achievement of ALL students in the Carson City School District. This includes students at ALL grade and ability levels.

Objective: All subgroups will make Adequate Yearly Progress (AYP) in math and English/Language Arts (ELA)

District Communication Efforts

The Carson City School District televises the Board of Trustees through access television twice each month. Each school distributes a monthly newsletter to parents and community members as a means of keeping the public informed about school activities, programs, and events. Elementary schools hosted Parent/Teacher Conferences at the end of the first quarter and then again at the end of the third quarter. Tests results and interpretation guides are sent home at the completion of each standardized test cycle. Each school maintains a website providing school-wide information. The district provides a website (www.carsoncityschools.com) where parents and community members can obtain information regarding policies, procedures, curriculum and assessment results. Elementary schools utilize PeeChee folders to communicate with parents on a weekly basis. Each school hosts school-wide activities to encourage parent participation, i.e. science fairs, family reading night, math nights, and a variety of other social events. District forms and communications are translated in Spanish for our non-English speaking parents. K-12 schools utilize a parent phone calling system to notify parents of important upcoming events. The high school utilizes PowerSchool so parents have access to grades and announcements 24 hours a day via the computer. A bilingual parent liaison was hired to service our K-12 parents.

Demographics and Student Information

Demographic profiles are reported by gender, race/ethnicity, and special student populations as of count day.

Gender and Ethnicity

Name	Ethnicity												Gender					
	Am In/ AK Native		Asian		Hispanic		Black		White		Pacific Islander		Two or More Races		Male		Female	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
State	4961	1.11%	25243	5.67%	178081	39.98%	43338	9.73%	163736	36.76%	5744	1.29%	24276	5.45%	229110	51.44%	216270	48.56%
Carson City	174	2.31%	128	1.70%	3076	40.77%	49	0.65%	3865	51.23%	19	0.25%	234	3.10%	3810	50.50%	3735	49.50%
Al Seeliger Elementary School	31	5.34%	-	-	149	25.65%	-	-	378	65.06%	-	-	11	1.89%	292	50.26%	289	49.74%
Bordewich Bray ES	23	3.59%	17	2.65%	217	33.85%	-	-	349	54.45%	-	-	27	4.21%	336	52.42%	305	47.58%
Carson High School	44	2.06%	34	1.59%	807	37.82%	11	0.52%	1146	53.70%	-	-	88	4.12%	1056	49.48%	1078	50.52%
Carson Middle School	20	1.70%	30	2.55%	446	37.86%	14	1.19%	630	53.48%	-	-	37	3.14%	597	50.68%	581	49.32%
Carson Montessori Charter	-	-	-	-	31	13.96%	-	-	168	75.68%	-	-	10	4.50%	107	48.20%	115	51.80%
Eagle Valley Middle School	24	3.80%	-	-	285	45.17%	-	-	295	46.75%	-	-	16	2.54%	325	51.51%	306	48.49%
Empire Elementary School	-	-	-	-	430	73.76%	-	-	133	22.81%	-	-	-	-	286	49.06%	297	50.94%
Fritsch ES	-	-	18	3.29%	153	27.97%	-	-	344	62.89%	0	0.00%	26	4.75%	279	51.01%	268	48.99%
J C Fremont Elementary School	-	-	-	-	186	35.84%	-	-	305	58.77%	-	-	11	2.12%	271	52.22%	248	47.78%
Mark Twain Elementary School	-	-	11	1.94%	340	59.86%	-	-	193	33.98%	-	-	14	2.46%	288	50.70%	280	49.30%
Pioneer HS Alt	-	-	0	0.00%	63	38.65%	0	0.00%	92	56.44%	0	0.00%	-	-	80	49.08%	83	50.92%

Special Populations

Name	Special Populations							
	IEP		ELL		FRL		Migrant	
	#	%	#	%	#	%	#	%
State	49102	11.02%	66396	14.91%	222324	49.92%	96	0.02%
Carson City	902	11.95%	1239	16.42%	4085	54.14%	0	0.00%
Al Seeliger Elementary School	79	13.60%	89	15.32%	226	38.90%	0	0.00%
Bordewich Bray ES	119	18.56%	135	21.06%	396	61.78%	0	0.00%
Carson High School	241	11.29%	107	5.01%	862	40.39%	0	0.00%
Carson Middle School	127	10.78%	98	8.32%	648	55.01%	0	0.00%
Carson Montessori Charter	17	7.66%	18	8.11%	32	14.41%	0	0.00%
Eagle Valley Middle School	75	11.89%	62	9.83%	345	54.68%	0	0.00%
Empire Elementary School	51	8.75%	328	56.26%	583	100.00%	0	0.00%
Fritsch ES	70	12.80%	79	14.44%	229	41.86%	0	0.00%
J C Fremont Elementary School	71	13.68%	92	17.73%	304	58.57%	0	0.00%
Mark Twain Elementary School	39	6.87%	239	42.08%	401	70.60%	0	0.00%
Pioneer HS Alt	30	18.40%	10	6.13%	91	55.83%	0	0.00%

Student Average Daily Attendance (ADA)

Student Average Daily Attendance (ADA) is the percentage of the school enrollment in attendance on an "average school day" as of the 100th day of school.

Name	Average Daily Attendance										
	All Students	Am In/ AK Native	Asian	Hispanic	Black	White	Pacific Islander	Two or More Races	IEP	ELL	FRL
State	94.40%	92.80%	96.60%	94.40%	93.00%	94.40%	94.10%	94.60%	93.10%	95.10%	94.00%
Carson City	94.70%	92.10%	98.00%	95.40%	93.20%	94.10%	93.30%	94.30%	93.00%	96.00%	94.40%
Al Seeliger Elementary School	95.40%	94.10%	-	96.20%	-	95.30%	-	95.70%	93.70%	96.30%	95.40%
Bordewich Bray ES	95.40%	93.10%	97.90%	95.70%	-	95.20%	-	95.30%	94.10%	96.50%	95.10%
Carson High School	93.40%	89.50%	97.60%	94.10%	93.50%	93.00%	-	93.40%	91.60%	92.90%	92.50%
Carson Middle School	95.30%	93.70%	99.10%	96.10%	92.00%	94.70%	-	95.20%	94.60%	96.40%	94.90%
Carson Montessori Charter	95.90%	-	-	96.80%	-	95.70%	-	94.10%	94.70%	95.20%	94.20%
Eagle Valley Middle School	94.80%	91.40%	-	95.70%	-	94.10%	-	95.20%	92.00%	95.00%	94.50%
Empire Elementary School	95.60%	-	-	96.10%	-	94.40%	-	-	95.20%	96.30%	95.60%
Fritsch ES	95.20%	-	97.40%	96.00%	-	94.90%	N/A	94.60%	94.40%	97.10%	94.90%
J C Fremont Elementary School	95.40%	-	-	96.30%	-	95.00%	-	95.30%	94.50%	96.50%	95.20%
Mark Twain Elementary School	96.20%	-	97.50%	96.70%	-	95.50%	-	96.20%	94.90%	96.90%	96.20%
Pioneer HS Alt	86.30%	-	N/A	85.60%	N/A	86.60%	N/A	-	80.20%	82.60%	84.80%

ADA Data as of: First 100 days of instruction

'-' indicates data not presented for groups fewer than 10. This data is suppressed due to FERPA regulations.

'N/A' indicates that this population was not present.

'**' indicates that the data was not available.

IEP = Students with disabilities

ELL = Students who are English Language Learners

FRL = Students qualifying for Free/Reduced Price Lunch

District totals do not include state or district sponsored charter school data. (2008-Current)

Transiency, Truancy, and Discipline

Name	Transiency	Discipline	
	Transiency Rate**	# of Students	
		Habitual Disciplinary Problems	Habitual Truants
State	27.40%	181	2713
Carson City	19.40%	0	0
Al Seeliger Elementary School	11.30%	0	0
Bordewich Bray ES	22.40%	0	0
Carson High School	14.80%	0	0
Carson Middle School	15.10%	0	0
Carson Montessori Charter	N/A	0	0
Eagle Valley Middle School	16.40%	0	0
Empire Elementary School	25.60%	0	0
Fritsch ES	16.90%	0	0
J C Fremont Elementary School	28.10%	0	0
Mark Twain Elementary School	18.20%	0	0
Pioneer HS Alt	67.50%	0	0

Name	Discipline						
	# of Incidents (Suspensions or Expulsions)						
	Violence to Students	Violence to Staff	Weapons	Dist. Controlled Substances	Possession/ Use Controlled Substances	Possession/ Use of Alcohol	Bullying/ Intimidation/ Harassment
State	6623	273	481	158	1616	364	2410
Carson City	10	2	9	4	38	10	1
Al Seeliger Elementary School	1	0	0	0	0	0	0
Bordewich Bray ES	0	0	0	0	2	0	0
Carson High School	6	0	2	0	18	6	0
Carson Middle School	3	2	6	2	9	3	1
Carson Montessori Charter	0	0	0	0	0	0	0
Eagle Valley Middle School	0	0	0	0	1	0	0
Empire Elementary School	0	0	0	0	0	0	0
Fritsch ES	0	0	0	0	0	0	0
J C Fremont Elementary School	0	0	0	0	0	0	0
Mark Twain Elementary School	0	0	0	0	0	0	0
Pioneer HS Alt	0	0	1	2	8	1	0

Data as of: End of school year
 * indicates data not presented for groups fewer than 10. This data is suppressed due to FERPA regulations.
 N/A indicates that this population was not present.
 ** indicates that the data was not available.

District totals do not include state or district sponsored charter school data. (2008-Current)
 Discipline and Transiency incidents are reported at the school where the action occurred.
 **The purpose of some alternative programs is to enroll students for a short period of time until they can reenroll in a comprehensive school; therefore, transiency rates may be greater than 100% or N/A. Data reported as of the end of the school year.

Retention

Name	Retention by Grade																	
	K		1		2		3		4		5		6		7		8	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
State	678	1.90%	963	2.70%	548	1.60%	330	1.00%	163	0.50%	91	0.30%	274	0.80%	538	1.60%	469	1.40%
Carson City	-	-	-	-	-	-	-	-	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Al Seeliger Elementary School	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Bordewich Bray ES	0	0.00%	-	-	0	0.00%	-	-	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Carson High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Montessori Charter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Eagle Valley Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Empire Elementary School	-	-	-	-	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fritsch ES	0	0.00%	-	-	-	-	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
J C Fremont Elementary School	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Mark Twain Elementary School	0	0.00%	-	-	-	-	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Pioneer HS Alt	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Credit Deficiency

Name	Credit Deficient							
	Grade 9		Grade 10		Grade 11		Grade 12	
	#	%	#	%	#	%	#	%
State	186	0.50%	7148	21.40%	7053	21.70%	7186	22.50%
Carson City	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Al Seeliger Elementary School	0		0		0		0	
Bordewich Bray ES	0		0		0		0	
Carson High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Montessori Charter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Eagle Valley Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Empire Elementary School	0		0		0		0	
Fritsch ES	0		0		0		0	
J C Fremont Elementary School	0		0		0		0	
Mark Twain Elementary School	0		0		0		0	
Pioneer HS Alt	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Data as of: Count Day

* indicates data not presented for groups fewer than 10. This data is suppressed due to FERPA regulations.

'N/A' indicates that this population was not present.

** indicates that the data was not available.

District totals do not include state or district sponsored charter school data. (2008-Current)

Because of the changes in law (NAC 387.659) in 2009-2010 that affected the way credit deficient students are identified, results prior to this date and post this date cannot be compared.

Student/Teacher Ratio

Student/Teacher Ratio is listed for all classes whose students do not rotate to different teachers.

Name	Student/Teacher Ratio									
	All Schools+	Kindergarten++	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade
State	23:1	25:1	20:1	21:1	22:1	27:1	27:1	26:1	24:1	23:1
Carson City	22:1	23:1	17:1	17:1	21:1	24:1	20:1	28:1	26:1	26:1
Al Seeliger Elementary School	19:1	17:1	18:1	16:1	19:1	23:1	6:1	N/A	N/A	N/A
Bordewich Bray ES	21:1	26:1	17:1	16:1	25:1	25:1	26:1	N/A	N/A	N/A
Carson High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Middle School	27:1	+	+	+	+	+	+	29:1	26:1	26:1
Carson Montessori Charter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Eagle Valley Middle School	25:1	+	+	+	+	+	+	27:1	26:1	24:1
Empire Elementary School	21:1	26:1	19:1	18:1	17:1	25:1	21:1	N/A	N/A	N/A
Fritsch ES	22:1	24:1	18:1	19:1	23:1	23:1	29:1	N/A	N/A	N/A
J C Fremont Elementary School	19:1	21:1	13:1	18:1	22:1	24:1	20:1	N/A	N/A	N/A
Mark Twain Elementary School	21:1	26:1	20:1	17:1	22:1	24:1	22:1	N/A	N/A	N/A
Pioneer HS Alt	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Average Class Size

Average Class Size is listed for all classes where students rotate to different teachers for different subjects.

Name	Average Class Size			
	English	Mathematics	Science	Social Studies
State	24	24	26	26
Carson City	24	24	23	13
Al Seeliger Elementary School	N/A	N/A	N/A	N/A
Bordewich Bray ES	N/A	N/A	N/A	N/A
Carson High School	23	22	22	22
Carson Middle School	27	27	25	28
Carson Montessori Charter	N/A	N/A	N/A	N/A
Eagle Valley Middle School	24	27	27	27
Empire Elementary School	N/A	N/A	N/A	N/A
Fritsch ES	N/A	N/A	N/A	N/A
J C Fremont Elementary School	N/A	N/A	N/A	N/A
Mark Twain Elementary School	N/A	N/A	N/A	N/A
Pioneer HS Alt	18	13	14	20

Data as of: December 1st
 ** indicates data not presented for groups fewer than 10. This data is suppressed due to FERPA regulations.
 N/A indicates that this population was not present.
 *** indicates that the data was not available.
 **-* Teachers may serve multiple grade levels as needed. Student/Teacher Ratio is reported for the school as a whole.
 + Kindergarten ratios are based on the number of classes, not teachers.

District totals do not include state or district sponsored charter school data. (2008-Current)

Dropout Rate: Class of 2012

Name	Dropout Rates									
	Grades 9-12 Total	Male	Female	Am In/ AK Native	Asian	Hispanic	Black	White	Pacific Islander	Two or More Races
	%	%	%	%	%	%	%	%	%	%
State	3.90%	4.30%	3.50%	4.30%	1.80%	4.40%	5.80%	3.30%	4.20%	3.10%
Carson City	3.50%	4.10%	3.00%	N/A	N/A	5.90%	-	2.30%	N/A	-
Al Seeliger Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bordewich Bray ES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson High School	1.40%	1.80%	1.10%	N/A	N/A	2.70%	N/A	-	N/A	-
Carson Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Carson Montessori Charter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Eagle Valley Middle School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Empire Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fritsch ES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
J C Fremont Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mark Twain Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pioneer HS Alt	27.90%	28.20%	27.50%	N/A	N/A	40.60%	-	19.80%	N/A	-

Nevada System of Higher Education (NSHE) (Fall 2012)

Students enrolled in remedial courses within the Nevada System of Higher Education (NSHE) do not reflect all graduates. Some graduates do not attend college or they attend college out of state.

Name	Remedial NSHE		
	# Enrolled	# Remediated	% Remediated
State	8954	2821	31.50%
Carson City	218	106	48.60%
Al Seeliger Elementary School	N/A	N/A	N/A
Bordewich Bray ES	N/A	N/A	N/A
Carson High School	210	101	48.10%
Carson Middle School	N/A	N/A	N/A
Carson Montessori Charter	N/A	N/A	N/A
Eagle Valley Middle School	N/A	N/A	N/A
Empire Elementary School	N/A	N/A	N/A
Fritsch ES	N/A	N/A	N/A
J C Fremont Elementary School	N/A	N/A	N/A
Mark Twain Elementary School	N/A	N/A	N/A
Pioneer HS Alt	-	-	-

Graduation Rate: Class of 2012

Name	Gender		Ethnicity							Total %
	Female	Male	Am In/ AK Native	Asian	Black	Hispanic	Two or More Races	Pacific Islander	White	
	%	%	%	%	%	%	%	%	%	
State	67.00%	59.40%	53.92%	74.78%	48.28%	54.86%	77.73%	72.23%	72.42%	63.08%
Carson City	80.90%	75.00%	-	100.00%	-	65.03%	90.00%	-	85.55%	77.91%
Carson High School	87.20%	81.54%	-	100.00%	-	75.17%	94.44%	-	90.10%	84.31%
Pioneer HS Alt	35.71%	23.26%	-	-	-	-	-	-	35.90%	29.41%

High School Completion Indicators: Class of 2012

Name	Completion Indicators									
	Adjusted Diploma		Adult Diploma		Advanced Diploma		Certificate of Attendance		Standard Diploma	
	#	%	#	%	#	%	#	%	#	%
State	1260	5.10%	105	0.40%	6487	26.30%	1505	6.10%	15346	62.10%
Carson City	18	3.80%	-	-	146	30.90%	-	-	302	63.80%
Carson High School	14	3.20%	-	-	146	32.90%	-	-	277	62.40%
Pioneer HS Alt	-	-	-	-	-	-	-	-	25	86.20%

"-" indicates data not presented for groups fewer than 10.

"N/A" indicates that this population was not present.

"**" indicates that the data was not available.

For further explanation on cohort graduation indicators and other terminology, please see the glossary section.

Summary of Standards-Based Test Performance

Nevada uses criterion referenced tests (CRTs) and the High School Proficiency Exam (HSPE) to measure student achievement relative to Nevada's academic standards. For grade specific assessment results and other assessment information, refer to the Nevada Report Card Website at www.nevadareportcard.com.

ED = Percentage of students performing in the lowest range of achievement (Emergent/Developing)

AS = Percentage of students performing in the Approaches Standards range of achievement

MS = Percentage of students performing in the Meets Standards range of achievement

ES = Percentage of students performing in the highest range of achievement (Exceeds Standards)

K-8	Reading				Writing				Mathematics				Science			
	ED	AS	MS	ES	ED	AS	MS	ES	ED	AS	MS	ES	ED	AS	MS	ES
State	18%	20%	37%	25%	45%	19%	29%	7%	18%	23%	45%	14%	19%	23%	41%	16%
Carson City	15%	19%	40%	25%	63%	13%	13%	13%	15%	28%	45%	12%	15%	25%	42%	18%
Al Seeliger Elementary School	12%	12%	47%	29%	0%	0%	0%	0%	7%	16%	57%	21%	7%	12%	62%	19%
Bordewich Bray ES	12%	15%	43%	31%	0%	0%	100%	0%	7%	15%	53%	24%	11%	13%	52%	24%
Carson Middle School	15%	21%	36%	28%	0%	0%	0%	100%	19%	32%	40%	8%	19%	25%	37%	19%
Carson Montessori Charter	2%	17%	46%	35%	0%	0%	0%	0%	4%	19%	60%	18%	0%	10%	50%	40%
Eagle Valley Middle School	18%	19%	41%	21%	100%	0%	0%	0%	24%	36%	35%	5%	18%	24%	38%	20%
Empire Elementary School	17%	25%	41%	18%	0%	0%	0%	0%	12%	31%	46%	11%	17%	43%	36%	5%
Fritsch ES	12%	18%	42%	28%	0%	0%	0%	0%	9%	19%	54%	19%	14%	24%	42%	19%
J C Fremont Elementary School	16%	18%	44%	22%	50%	50%	0%	0%	11%	34%	46%	9%	5%	42%	43%	11%
Mark Twain Elementary School	20%	23%	39%	18%	0%	0%	0%	0%	16%	21%	46%	17%	12%	34%	41%	13%

"-" indicates data not presented for groups fewer than 10.

"N/A" indicates that this population was not present.

"**" indicates that the data was not available.

For further explanation on cohort graduation indicators and other terminology, please see the glossary section.

9-12	Reading				Writing				Mathematics				Science			
	ED	AS	MS	ES	ED	AS	MS	ES	ED	AS	MS	ES	ED	AS	MS	ES
State	11%	10%	66%	14%	2%	19%	77%	2%	1%	23%	58%	18%	7%	17%	69%	8%
Carson City	7%	9%	69%	15%	1%	18%	79%	2%	0%	17%	63%	20%	2%	14%	72%	11%
Carson High School	6%	8%	71%	16%	1%	17%	81%	1%	0%	14%	65%	21%	1%	12%	74%	12%
Pioneer HS Alt	21%	18%	52%	9%	0%	33%	63%	4%	0%	52%	43%	6%	8%	34%	57%	2%

"-" indicates data not presented for groups fewer than 10.

"N/A" indicates that this population was not present.

"**" indicates that the data was not available.

For further explanation on cohort graduation indicators and other terminology, please see the glossary section.

Fiscal Information

Per-Pupil Expenditures 2011-2012

Name	Per Pupil Expenditures									
	Instruction		Instruction Support		Operations		Leadership		Total Expenditures	
	\$	%	\$	%	\$	%	\$	%	\$	%
State	\$4,961.00	59.40%	\$895.00	10.70%	\$1,865.00	22.30%	\$632.00	7.60%	\$8,353.00	100.00%
Carson City	\$5,815.00	59.50%	\$1,419.00	14.50%	\$1,991.00	20.40%	\$554.00	5.70%	\$9,780.00	100.00%
Al Seeliger Elementary School	\$5,521.00	64.50%	\$1,166.00	13.60%	\$1,393.00	16.30%	\$475.00	5.60%	\$8,555.00	100.00%
Bordewich Bray ES	\$6,880.00	65.50%	\$1,498.00	14.30%	\$1,606.00	15.30%	\$520.00	5.00%	\$10,504.00	100.00%
Carson High School	\$5,236.00	64.30%	\$1,337.00	16.40%	\$1,310.00	16.10%	\$258.00	3.20%	\$8,140.00	100.00%
Carson Middle School	\$5,053.00	64.50%	\$1,120.00	14.30%	\$1,393.00	17.80%	\$267.00	3.40%	\$7,833.00	100.00%
Carson Montessori Charter	\$4,292.00	70.10%	\$152.00	2.50%	\$627.00	10.20%	\$1,054.00	17.20%	\$6,126.00	100.00%
Eagle Valley Middle School	\$5,352.00	56.70%	\$1,971.00	20.90%	\$1,555.00	16.50%	\$559.00	5.90%	\$9,437.00	100.00%
Empire Elementary School	\$7,319.00	68.10%	\$1,333.00	12.40%	\$1,494.00	13.90%	\$601.00	5.60%	\$10,748.00	100.00%
Fritsch ES	\$5,374.00	64.30%	\$973.00	11.60%	\$1,449.00	17.30%	\$562.00	6.70%	\$8,358.00	100.00%
J C Fremont Elementary School	\$6,424.00	63.70%	\$1,368.00	13.60%	\$1,579.00	15.70%	\$719.00	7.10%	\$10,090.00	100.00%
Mark Twain Elementary School	\$7,011.00	66.90%	\$1,087.00	10.40%	\$1,666.00	15.90%	\$722.00	6.90%	\$10,487.00	100.00%

*N/A indicates that this population was not present.
 ** indicates that the data was not available.

District totals do not include state or district sponsored charter school data. (2008-Current)

Schools only showing up with \$0 are new and data was not collected for prior year.

NDE in consultation with InSite adjusted formula used to calculate per pupil expenditures with the Annual Reports of Accountability, rendering comparisons between the year and past years data.

Personnel Information

Classes Not Taught by Highly Qualified Teachers

Highly qualified teachers hold a minimum of a bachelor's degree, are licensed to teach in the State of Nevada, and have demonstrated competence in their teaching area. Data were obtained from the Office of Teacher Licensure as of May 2013.

Name	Teachers								Core Subject Classes Poverty Level
	Core Subject Classes Not Taught by Highly Qualified Teachers								
	English/ Reading/ Lang. Arts	Mathematics	Science	Social Studies	Foreign Languages	Arts	Elementary		
State	4.00%	4.50%	3.30%	3.30%	1.00%	1.70%	3.60%		
Carson City	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
Al Seeliger Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	0.00%		
Bordewich Bray ES	N/A	N/A	N/A	N/A	N/A	N/A	0.00%	H	
Carson High School	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	N/A	H	
Carson Middle School	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	H	
Carson Montessori Charter	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Eagle Valley Middle School	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	H	
Empire Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	0.00%	H	
Fritsch ES	N/A	N/A	N/A	N/A	N/A	N/A	0.00%		
J C Fremont Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	0.00%		
Mark Twain Elementary School	N/A	N/A	N/A	N/A	N/A	N/A	0.00%	H	
Pioneer HS Alt	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	N/A	H	

Teacher Average Daily Attendance and Licensure Information

Name	Teachers			
	ADA	Teachers Providing Instruction		
	ADA	# Pursuant to NRS 391.125	# Pursuant to Waiver	# w/ o' Endorsement
State	95.70%	1284	7	32
Carson City	94.80%	1	0	2
Al Seeliger Elementary School	94.10%	0	0	0
Bordewich Bray ES	97.20%	0	0	0
Carson High School	94.40%	1	0	0
Carson Middle School	95.50%	0	0	1
Carson Montessori Charter	*	N/A	N/A	N/A
Eagle Valley Middle School	93.80%	0	0	1
Empire Elementary School	94.50%	0	0	0
Fritsch ES	95.10%	0	0	0
J C Fremont Elementary School	94.40%	0	0	0
Mark Twain Elementary School	93.90%	0	0	0
Pioneer HS Alt	97.10%	0	0	0

Teacher Data as of: May 1st (2008-Current)

*N/A' indicates that this population was not present.

** indicates that the data was not available.

District totals do not include state or district sponsored charter school data. (2008-Current)

(H) = High Poverty School - defined as being within the bottom quartile throughout the state of percentages of students who qualify for free or reduced-price lunch

(L) = Low Poverty School - defined as being within the top quartile throughout the state of percentages of students who qualify for free or reduced-price lunch

Parent/Community Involvement

Parent/Teacher Conference Attendance

Name	Year	Parent/ Teacher Conference Attendance
		Attendance
Al Seeliger Elementary School	2012	99.00%
Al Seeliger Elementary School	2013	97.00%
Bordewich Bray ES	2011	98.00%
Bordewich Bray ES	2012	98.00%
Bordewich Bray ES	2013	98.00%
Carson Montessori	2011	100.00%
Empire Elementary School	2012	98.00%
Empire Elementary School	2013	96.00%
Empire ES	2011	99.00%
Fremont ES	2011	96.00%
Fritsch ES	2011	100.00%
Fritsch ES	2012	100.00%
Fritsch ES	2013	100.00%
J C Fremont Elementary School	2012	98.00%
J C Fremont Elementary School	2013	96.00%
Mark Twain Elementary School	2012	100.00%
Mark Twain Elementary School	2013	100.00%
Mark Twain ES	2011	100.00%
Seeliger ES	2011	96.40%

Data as of: Fall

*N/A' indicates that this population was not present.

** indicates that the data was not available.

District totals do not include state or district sponsored charter school data. (2008- Current)

District NSPF Results:

School Name	STARS
Bordewich Bray ES	3
Fritsch ES	5
Fremont ES	3
Seeliger ES	3
Empire ES	3
Mark Twain ES	3
Carson Montessori ES	4
Carson MS	4
Eagle Vly MS	4
Carson HS	3
Pioneer HS	N/A
Bordewich Bray ES	3
Fritsch ES	3
Fremont ES	2
Seeliger ES	3
Empire ES	2
Mark Twain ES	3
Carson Montessori ES	5
Carson MS	4
Eagle Vly MS	3
Carson HS	3
Pioneer HS	N/A

Note: District totals do not include state or district sponsored charter school data.

2012 - 2013 District Accountability Summary Report

The development of this annual state accountability report is a joint effort among the Nevada Department of Education and Nevada school districts. This report is provided to the public as required by the federal No Child Left Behind Act and NRS 385.347. A comprehensive listing of all accountability data, including student test data, may be accessed on the Nevada Annual Reports of Accountability website at www.nevadareportcard.com.

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

October 8, 2013

ADMINISTRATIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

CERTIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Misty Long	Kindergarten Teacher (All Day)	Empire Elementary School	TBD	New - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

October 8, 2013

CLASSIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Melinda Carter	Para Professional I	Seeliger Elementary School	TBD	New - FY 14
Sharmalee Gaboriault	Para Professional I (1 Year ONLY)	Seeliger Elementary School	TBD	New - FY 14
Delaney Gunter	Para Professional I (1 Year ONLY)	Fritsch Elementary School	TBD	New - FY 14
Jaclyn Henley	Office Specialist	Seeliger Elementary School	TBD	Replace - FY 14
Cheryl Hunt	Para Professional I (1 Year ONLY)	Fremont Elementary School	TBD	New - FY 14
Christine Lawson	Cook/Baker	Eagle Valley Middle School	TBD	Replace - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Angela Alvarado	Cook/Baker	Fritsch Elementary	8/21/2008	9/30/2013	Resignation

NURSING STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Dyan Wilson	School Nurse - R.N.	Eagle Valley Middle School	TBD	Replace - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

EXECUTIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, September 10, 2013

7:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by President Lynnette Conrad at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
 Lynnette Conrad, President
 Stacie Wilke-McCulloch, Vice President
 Ron Swirczek, Clerk
 Laurel Crossman, Member
 Candace Stowell, Member
 Richard Stokes, Superintendent
 Mike Pavlakis, Legal Counsel

Members Absent
 Steve Reynolds, Member
 Joe Cacioppo, Member

Board Member, Ron Swirczek led the Pledge of Allegiance.

ACTION TO ADOPT THE AGENDA

It was moved by Mrs. Laurel Crossman, seconded by Mrs. Stacie Wilke-McCulloch, **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously. (Mr. Steve Reynolds and Mr. Joe Cacioppo were not present for the vote.)

Mr. Reynolds arrived at 7:04 p.m.

Mr. Cacioppo arrived at 7:06 p.m.

SUPERINTENDENT'S REPORT

- Mr. Stokes introduced Mrs. Sheila Story, Chief Nurse, Carson City School District, Ms. Nicki Aaker, Director, Carson City Health and Human Services and Ms. Rachel Rasner, R.N., Public Health Nurse. Mrs. Story provided a handout on upcoming school based vaccination clinics, which will take place from Tuesday, September 23rd – Friday, September 27th. Ms. Aaker presented information on the upcoming flu vaccination clinics. This year there is a grant through the State of Nevada from the Center for Disease Control (CDC), which allows for the billing of insurance companies. They have contracted with various insurance companies; discounted rates will be applied for services in which an insurance company has not been contracted. Receipts to submit to insurance companies will also be provided. Students qualifying for the Vaccines for Children program will be asked to pay a small amount.

Mrs. Conrad confirmed that Nevada Check-up and Medicaid are approved to submit a billing.

Mrs. Wilke-McCulloch asked for information from the immunization clinic in March, 2012. Ms. Aaker will follow-up with the information to Mrs. Wilke-McCulloch.

Mr. Stokes publicly thanked the staff from the Carson City Health and Human Services for their continued partnership.

- Monday, September 16, 2013 is a Professional Development day for staff; there will be no school for students
- Friday, September 13, 2013 is the official Count Day for the district; additional information will be presented at the September 24, 2013 School Board meeting

BOARD REPORTS

Jody Ostrander reported on the following activities at Carson High School:

- "Welcome Back" assembly was held on Friday, August 30, 2013
- Open House was held on Wednesday, September 4, 2013; parents experienced their child's schedule
- Volleyball team had their first home match against Reno High School on Tuesday, September 10, 2013
- Varsity Football will play their first home game at 7:00 p.m. against McQueen High School on Friday, September 13, 2013
- Boys' and Girls' Soccer teams play at home on Saturday, September 14, 2013 against Manogue High School
- Boys tennis play against Douglas High School on Tuesday, September 17, 2013
- Student Club Fair will be held on Wednesday, September 18, 2013; students can attend during the following times:
 - First 30 minutes during the 1st block
 - Last 30 minutes of 2nd block
 - Lunch
 - First 30 minutes during the 3rd block
 - 30 minutes after school
- Girls Tennis will play their first home match against Wooster High School on Thursday, September 19, 2013
- Varsity Football play at 7:00 p.m. against North Valleys High School on Friday, September 20, 2013

Diego Lopez reported on the following activities at Pioneer High School:

- Parent Advisory Committee will begin meeting monthly with student leadership; contact the office for additional information
- Open House will be held on Wednesday, September 18, 2013 from 6:00 p.m. – 7:45 p.m.
- Career and Technical Education (CTE) options for students at Pioneer High School and Carson Online include; Criminal Justice I, Construction Management I and seven additional classes in Medical Technology
- Blood Drive will be held on Thursday, October 3, 2013; contact the office for additional information
- Student leadership will meet after school on Tuesday, September 17, 2013
- Speech and Debate will meet after school on Thursday, September 19, 2013; contact Mr. Ron Rhoads, Leadership Advisor for additional information
- Johnny Rockets restaurant will host a school fundraiser on Friday, September 20, 2013 from 4:00 p.m. to closing; portion of proceeds will go towards student leadership
- High school proficiency tutoring is available after school for Math, Science and English

Mr. Cacioppo apologized for being late to the meeting; he was attending a soccer game.

Mrs. Crossman reported on the following:

- Early Childhood Center – Mr. Stokes and Mrs. Jan Albertson, Director, Student Support Services hosted a parent meeting on September 9, 2013. They providing information as to why Early Childhood would be changing from the non-traditional calendar to the traditional calendar for the 2014-2015 school year; teachers will be able to attend district wide trainings, align curriculum with preschool pre-literacy programs, etc.
- Fritsch Elementary School:

- Everyone is enjoying outdoor recess
- Welcomed Mr. Mike Walker, as the new Vice Principal
- Curriculum nights were recently held and were well attended
- Parent Teacher Association (PTA) fundraiser has begun

Mr. Swirczek provided a handout and highlighted the Carson City Library Board of Trustees meeting he attended on August 29, 2013. The meeting included a discussion on their Strategic Plan, along with firming up the partnership with the District. In addition, the agenda included information on "Young Brains in Summer", which better prepared approximately 2,700 students for the school year due to their participation in the library reading program and activities associated with Science, Technology, Engineering, Arts and Math (STEAM). Mr. Swirczek also commented on library time in the summer which was based on the district's Strategic Plan. Mr. Swirczek recognized Ms. Sara Jones, former Library Director for her work on the Community Partnership committee. Mr. Swirczek commented on Objective 1.1 of the Strategic Plan; provide every student with opportunities for extended school programs, enhance critical thinking, etc. He also commented on Strategy 1.1; establish a community partnership program that aligns with school programs with core curriculum, etc. The library is also looking forward to working with the youth and teachers throughout the school year to reinforce habits of mind and the Common Core Standards (CSS). Mr. Swirczek commented on various ways students link CSS to reading for various age groups; elementary school students explain the actors in the book, secondary students have to write a review understanding what they read. Information on current activities include; introduced @Two, Digital Learning Center tool to World History students, working on documentaries, etc.

Mrs. Wilke-McCulloch reported on the following:

- Empire Elementary School:
 - Open House was held on September 5, 2013 and was a success
 - Morning parenting classes have begun; first class was about health and the effects of energy drinks
 - Partnered with Western Nevada College (WNC) and Truckee Meadows Community College (TMCC) to offer English classes to parents; beginners, intermediate, along with an advanced class
 - Flu vaccines will be given to students on September 25, 2013

Mrs. Wilke-McCulloch provided a report from the Nevada Association of School Boards (NASB):

- Will be attending the quarterly meeting on Saturday, September 14, 2013

Mrs. Conrad reported on the following activities:

- The Lodge is sponsoring a shoe drive for the McKinney-Vento Transition Program; new shoes can be dropped off at The Lodge, Medicare Pharmacy, Mike's Pharmacy or Play Again Sports
- Bordewich Bray Elementary Schools Open House is Wednesday, September 11, 2013 for kindergarten through 3rd grade students at 6:00 p.m. and for 4th and 5th grade students on Thursday, September 12, 2013
- Carson Middle School Girls' basketball team recently won their game

ASSOCIATION REPORTS

There were no association reports.

PUBLIC COMMENT

There was no public comment.

REPORT ON THE TYPES OF SERVICES PROVIDED TO CCSD BY NORTHWESTERN REGIONAL PROFESSIONAL DEVELOPMENT PROGRAM (NWRPDP) FOR THE 2012-2013 SCHOOL YEAR

Mrs. Susan Keema, Associate Superintendent of Educational Services introduced Ms. Kirsten Gleisner, Director, Northwestern Regional Professional Development Program (NWRPDP). Mrs. Keema explained that per NRS 391.556, an annual report from NWRPDP is required to be presented to Board Trustees.

Ms. Gleisner explained that in 2001, the Nevada Legislature divided the State into 4 regions, serving school districts within the regions. Several years ago, they merged into 3 regions, formulating NWRPDP, which serves the following areas in the western region; Carson City, Churchill County, Douglas County, Lyon County, Storey County and Washoe County. The purpose of NWRPDP is to equally serve each district in areas specific to their needs.

NWRPDP has worked to assist with introducing the Common Core State Standards (CCSS). They will also provide support in secondary Math and English Language Learners (ELL).

Mr. Reynolds asked for additional information regarding why Carson City appears to have a higher usage of services vs. other districts. Ms. Gleisner explained that the district had a trainer located within the district, which was supported by the district. In previous years, all the trainers were regional, sharing them amongst all six districts. Previous to the 2013 Legislative session, funding was divided amongst six districts, which limited the amount of support to other districts.

Mrs. Wilke-McCulloch commented on a tweet that was posted by the National School Board Association (NSBA) regarding a report that identifies that teachers need more effective professional development to meet higher needs.

PRESENTATION ON THE USE OF RESTRAINTS OR AVERSIVE INTERVENTIONS ON STUDENTS WITH DISABILITIES PER NRS 388.521 – 388.5315

Mrs. Jan Albertson, Director of Student Support Services provided a power point on the use of restraints or aversive interventions on students with disabilities. (A copy is included in the permanent record.)

Mrs. Albertson highlighted abbreviated terms associated with Student Support Services:

- Individual Educational Plan (IEP) or the plan to educate a Student with a Disability (SWD)
- Individuals with Disability Education Act (IDEA)
- Corrective Action Plan (CAP)
- Nevada Department of Education (NDE)
- Legislative Counsel Bureau (LCB) / Legislative Committee on Education (LCE)

Mrs. Albertson summarized the intent of the presentation; explain the provisions of Nevada Revised Statutes (NRS) 388.521 – 388.5317, highlight stages in the law that prompt specific responses on behalf of the Board and the District, and review the regulation and present clear processes to ensure compliance.

The law was originally passed in 1999 and reviewed in 2009, which defines physical and mechanical restraints, as well as aversives. The law also includes the conditions that exist when a denial of student's rights have occurred within the statute and explains the District's responsibilities in the event a denial has occurred.

In addition, the scope of the law only applies to students identified with one of thirteen categories defined within the IDEA; it does not apply to general education students. In permissible or non-permissible manner, mechanical or physical restraints may be used; however, aversives are never permissible.

Mrs. Albertson summarized permissible and emergency restraints:

- Physical restraints – may be used in emergency situations, for a limited time, with force that is reasonable
- Mechanical restraints – most appropriate in a hospital setting; however, they are used for students in wheelchairs, standers, etc. In an emergency setting, if either one is used, within one day, a notice is required to be placed in the student's file, a copy must be

given to the Board of Trustees or designee and a copy sent to the IEP team, including the parents or guardian. If three emergency restraints occur in one school year, it is required that the district notifies the school to review programming and they must report their findings to the district. Five or more emergency restraints require the IEP to be reviewed, revised and additions of specific components.

- Violations or denial of rights – non-permissible physical or mechanical restraints are those that do not meet the criteria within NRS 388.5275 and 388.528. Aversives are not permitted in Nevada and are always a denial of rights; must be reported by the school within 24 hours or upon discovery. A CAP must be developed and entered in both regular and special education records. A full report, detailing the denial, must be provided to the NDE by the Board or designee.
- Corrective Action Plans – in cooperation with the Superintendent, the Board must develop a CAP and submit it to the NDE for approval and/or revisions. Corrective action must be accomplished within 30 calendar days of the violation; an administrator may be appointed, at the expense of the district to fulfill the CAP, if the Plan does not meet the satisfaction of the NDE.

Mrs. Wilke-McCulloch verified that the district has never had Corrective Action Plan's. Mrs. Albertson explained that upon her employment with the district, this was an item that was included in her list of things to do. Mr. Stokes explained that the district had not been in compliance with the statute. The presentation is intended to bring awareness to the requirements within the statute and to become compliant with the law.

- Mandatory Staff Training – must include training in positive methods to modify the environment of a student with disabilities. Instruction in teaching replacement behaviors that is well-suited to school environments, techniques that enhance independence and quality of life, using the least intrusive methods of response and reinforcement. Offer a process for intervention that focuses on appropriate behavioral changes and improves quality of life. Staff authorized to perform and monitor restraints are offered additional training; Crisis Prevention Intervention (CPI) training. Staff at each site has been trained in CPI.

Mrs. Albertson has been working with staff on a continuum; ability to offer special education all day or regular education with accommodations, modifications and support.

- Annual reporting requirements – On behalf of the Board, by August 15th of each year a report is submitted to the NDE, which includes the following:
 - Number of physical restraints by school, by student, by teacher
 - Number of mechanical restraints and aversives by school, by student, by teacher
 - Per NRS 388.5317(2), the Board is required to designate a form which schools collect their reports and a deadline in which the report must be completed. Mrs. Albertson provided a recommended form and suggested a June 30th reporting deadline. In addition, Mrs. Albertson proposed that an annual summary report on interventions, etc. be presented to the Board in July.
 - Data is reported to the Legislative Counsel Bureau or Legislative Committee on Education by the Nevada Department of Education by October 1st

Mrs. Crossman explained that she did not find a district policy or regulation regarding this topic and asked Mrs. Albertson if she was recommending that this information be adopted as a policy or regulation for the district. Mrs. Albertson explained that she will begin working on a policy and/or regulation.

Ms. Stowell commented on how no one from the State has contacted the District regarding this since it became law in 2009. Mrs. Albertson explained that in some cases, agencies of disability advocates have requested this type of information; usually Clark County, Washoe County and Douglas County. Due to mentoring, provided by Mrs. Albertson, other districts now have a better understanding of the reporting requirements.

Ms. Stowell asked for additional information on the 13 disability categories. Mrs. Albertson explained that they are determined by the federal government; visual impairment, multiple impairment, deaf/blind, deaf, health impairment, etc.

Mrs. Wilke-McCulloch asked for the number of students this affects in the district. Mrs. Albertson did not have the answer; however, transportation reported that there were 4 instances on the bus last year, with 3 reports from Carson High School. At this time, there are currently 1,027 special education students enrolled in the District.

Mrs. Conrad expressed her appreciation to Mrs. Albertson for her work efforts in this area. Mrs. Albertson commented on the importance of keeping a personal boundary of respect.

Based on her previous experience, Mr. Reynolds asked for the number of reportable incidents the District might expect in a school year. In her experience working for another district, there were 12 reportable incidents; teachers are likely to self-report.

DISCUSSION AND POSSIBLE ACTION ON THE DESIGNATION OF THE DIRECTOR OF STUDENT SUPPORT SERVICES TO SERVE AS THE CCSD BOARD OF TRUSTEES' DESIGNEE TO RECEIVE AND ACT UPON REPORTS AS REQUIRED BY NRS 388.5275, NRS 388.528, AND NRS 355.5295

Mr. Stokes explained that upon review and a discussion with Mr. Pavlakis and Mrs. Albertson, the reporting requirements within the statute refers to the Board or a designee. Mr. Stokes recommended that Mrs. Albertson represent the Board in reportable situations. Mrs. Albertson has access to teachers, has knowledge of their training and has an understanding of the laws. Mr. Stokes suggested that the Director of Student Support Services be named as the Board's designee.

Mrs. Crossman asked if the designee will notify the Board within 24 hours. Mrs. Albertson explained that, previously she sent an email to the Board President and the Superintendent, providing information on the violation and resolution. In the event a Correction Action Plan is required, a copy will be attached to the email notification. If selected as the designee, Mrs. Albertson, if necessary, would communicate with the Superintendent regarding other situations.

Mrs. Wilke-McCulloch suggested that an annual report be provided at the end of each school year.

It was moved by Mrs. Laurel Crossman, seconded by Mr. Joe Cacioppo, **that the Carson City School Board of Trustees designate the Director of Student Support Services to serve as the designee to receive and act upon reports as required by NRS 388.5275 through NRS 388.5317, inclusive.** Motion carried unanimously.

REPORT ON ACTIVITIES FOR TRANSPORTATION DEPARTMENT; INCLUDING BUT NOT LIMITED TO THE SCHEDULE FOR UPDATING THE SCHOOL BUSES AND VEHICLES FOR THE CARSON CITY SCHOOL DISTRICT

Mr. Stokes explained that a request was made at a previous board meeting to have information presented on the transportation department. Mr. Stokes introduced Mr. Kevin Curnes, Manager, Safety Services, which includes the transportation department. Mr. Curnes provided some historical data; in 1995 the district had 2 diesel buses, with the remaining fleet being gas buses. In 1996, a replacement policy was established; 3 units per year replacement, 12 year cycle. A tracking system was also implemented at that time; life to date and cost per mile. At the time of receiving a new bus, everything was logged; parts used are monitored, including maintenance service. Fuel and overhead are not included in the log. The model typically used begins between .08 to .10 cents per mile; 12 year process is .23 to .40 cents per mile.

Currently, there are 44 buses of which, 21 have exceeded the 12 year limit; 4 also exceed the life to date cost per mile provision that was established. Due to limited funding over the last few years, the buses are tracked and brought in for replacement with older buses that have a lower cost per mile. Mr. Curnes reiterated that anything over .23 cents per mile and 12 years old was the criteria used for replacing buses.

Mrs. Wilke-McCulloch asked for the cost of a new school bus. Mr. Curnes explained that the cost ranges from \$115,000 to \$125,000.

Mrs. Conrad commented on the need for new school buses. Mr. Curnes explained that at this time, the need is 4 buses. Mr. Curnes noted that mileage does not tell the facts; most mileage is idled. Buses with the greatest concern are the handicap buses. Last year, due to their disabilities, 133 students required door to door transportation. There were also 33 McKinney-Vento Transition students that required door to door transportation; over 160 students receiving door to door transportation, twice per day. A handicap equipped bus stops for every student, requires 2 ½ to 3 times the mileage; regular bus route has 10 to 20 stops, which may have 15 to 20 students per stop. Mr. Curnes noted that the cost for newer buses is higher due to required emissions, still less than .23 cents per mile.

Mr. Cacioppo asked if there was any type of cost recovery on the older buses. Mr. Curnes explained if the buses are in good shape, some companies do purchase them. However, they can also be traded in and have a discount applied at the beginning.

Mr. Curnes recognized the 3 staff members in the transportation maintenance department for their hard work; during the school year 2 inspections are completed on each bus, front to back and top to bottom, there were no buses out of service.

Ms. Stowell asked if there are companies manufacturing fully electric school buses. Mr. Curnes explained that there are; however, the cost is likely to be five times higher. Washoe County School District has looked at liquid petroleum gas (LPG) and propane. An area of concern with electric buses is the cost associated with replacing the batteries.

Mr. Swirczek asked Mr. Curnes for information on what is needed today. Mr. Curnes explained that the district could currently use 2 buses; one handicap bus and one for trips, take 1 current trip bus with high mileage and make it a route bus.

Mr. Swirczek inquired about the funding source; Capital Projects fund. Mr. Turley explained that Capital Project funding is typically used for building and infrastructure projects. The purchase would need to come from the general fund as a capital expenditure. Mr. Curnes noted that in previous years, a fund has been set aside in the budget for vehicle equipment.

Mrs. Conrad believes it is important to begin looking at setting aside necessary funding in the next budget to possibly begin replacing older buses.

Mrs. Wilke-McCulloch asked how long it had been since a bus was replaced. Mr. Curnes explained that it was 3 years ago; to purchase a bus takes approximately 14 to 16 months, with a 9 to 10 month lead following approval of the bid. Bus orders for this year, would have been ordered in the previous year.

Mrs. Crossman asked if anything had been included in the budget for buses. Mr. Turley explained that there is nothing included in the current budget to replace buses.

Mr. Reynolds asked for additional information on how the cost of .23 cents per mile was established in the original plan. Mr. Curnes explained that the rate was established from previous units; tracking from beginning to end on the twelfth year. The cost would double, sometimes triple to keep the buses on the road; began rotating buses in and out, with buses that were at a lower cost.

Mr. Reynolds asked if technology or construction of buses changed over the years. Mr. Curnes explained that most buses used to be mechanical; however, in order to work on them now, staff must have knowledge of computers. District mechanics have received training in this area.

Mr. Curnes provided some historical data on the transportation department:

- 47 employees; down from 22 bus drivers to 20
- 133 students with disabilities that require specialized transportation
- At this time, there are 7 McKinney-Vento students that have not been included in a route
- Last year, 713,542 students were transported
- Total route mileage was 267,613; transporting students to and from school
- Out of town field trips were 411, which included 31,805 miles
- In town field trips was 674, which includes 10,000 miles
- Charter bus expenses total \$10,140
- Income total for billable outside services is \$149,643

Mr. Reynolds complimented Mr. Curnes on the outstanding attitude of the bus drivers. In comparison to other communities, he also noted the number of students that choose to ride the bus vs. walking, bicycling, etc. Mr. Curnes commented on the higher number of elementary and middle schools that ride the buses.

Mr. Stokes asked Mr. Curnes to comment on the other vehicles in the district; vans, etc.

Mr. Curnes explained that some of the vans also have a lot of miles on them and have been restricted for use in the Carson City area; not allowed to go past Lake Tahoe. They are 7 and 8 passenger vans with 4-wheel drive, for usage by smaller groups. The district also has pick-up trucks that are used in the maintenance and grounds departments.

Mrs. Conrad commented on the importance of students getting to school safely each day.

Mr. Cacioppo asked when the 2014-2015 budget would be presented. Mr. Turley plans on presenting budget assumptions for fiscal year 2014-2015 during a December, 2013 board meeting. In working with Mr. Curnes, Mr. Turley plans to complete an analysis on the vehicles to determine the critical needs and replacement cycle for the transportation department.

Mr. Swirczek asked that a cost differentiation to lease vs. purchase be looked at as well. Mr. Curnes explained that several years ago it was cheaper to purchase vs. lease; savings of approximately \$60,000.

INFORMATIONAL UPDATE ON THE CARSON CITY SCHOOL DISTRICT RACE TO THE TOP GRANT

Dr. Steve Pradere, Director, Transformation Office presented a power point on the progress of the Race to the Top Grant and the Strategic Plan. (A copy is included in the permanent record).

Community in Full Partnership:

- First Community PLC meeting was held on August 28, 2013, with 63 participants; community members and district staff present
- Purpose was to provide background information so the group can strategically learn the implementation, data to support it and to provide general information
- Moving ahead, they have the outline of targets, including ways to measure them
- Seventeen businesses in the community have volunteered places for student job shadowing experiences
- Foundation for the next meeting is currently ongoing

Dr. Pradere reported that during the last month at Carson High School, Mr. Ben Contine, Career and Technical Education (CTE) Implementation Specialist and Mrs. Michele Lewis, Director, CTE have 14 guest speakers that will be representing various career clusters. In addition, on September 14, 2013, 65 students will attend the Health Sciences Professions Fair at University of

Nevada, Reno. During the first week of October, 2013, 630 9th grade students will be participating in Manufacturing Week; reviewing the fields of engineering and manufacturing. On October 4, 2013, 48 students will participate in a manufacturing field trip to various site locations.

Engaged Parents and Guardians; Secondary Counselor Professional Learning Communities (PLC's):

- Meeting weekly to build and merge the e-portfolio concept to provide guidance for parents, along with background information to help them better understand the meaning of career and academic pathways
- Plans to begin working on building a hard copy portfolio that will provide a foundation to follow; guidance and career pathway information for 6th – 12th grade students. Each component will include an individualized academic plan for each student. As things progress and the hard copies are built, the Technology Department will become involved to assist in building the electronic support pieces. The hard copy model for each grade level should be completed by the middle of October, 2013. At that time, Mrs. Janice Arthur-Towns, Director, Information Technology will be asked to participate and assist in building the component piece; hoping to have the e-portfolio piece in place in the Spring, 2014.
- Project also serves as an academic roadmap, as well as a place where students can have items they have talked about; job resume, career pathways, etc.

Healthier Generations:

- Push to increase the number of students participating in the Free and Reduced Lunch (FRL) program; should have data by count day, September 13, 2013
- Required post assessment in 7th and 9th grade Health classes will be included in the Race to the Top monitoring plan, which will be reported at the end of each school year

Curriculum that Matters:

- Working on full curriculum design; Implementation Specialists have built a calendar for initial introduction of curriculum, which includes when teachers will be out of their classes, etc.
- Teachers will team together and go through the standards, which are grouped together and begin establishing a pacing component. Learning targets are aligned with the common core needs, but meet all the standards. Assessments will be developed once the learning targets have been set by the team. As the assessments are developed, collaborative work will begin during their regular campus time. A similar model will be utilized at the middle schools.
- The focus of work will be in the core subject areas; Mathematics, English Language Arts (ELA), Science, Social Studies, Health, along with other remaining courses. Hopefully, a lot of the work for the middle school level will be completed by the middle of the year, with all course curriculum redesign and assessment development completed by the beginning of the 2014-2015 school year.
- As courses are completed, teachers may be able to implement the courses

Exceptional Administrators; professional development focus for secondary staff:

- Desire to have administrators and Implementation Specialists good at going into classrooms to observe and align with the model in place, which is the Teach for Success (T4S) tool, along with the established learning targets
- First priority at the secondary schools is to build the inter-rater reliability; administrators and Implementation Specialists are working together on completing an observation, followed by providing the teachers with feedback regarding their observation. Over the next several months, their skills will be refined, while continuing to provide quality feedback.
- The data system is also being built, so that teachers can build a portfolio on the observations; allowing them the opportunity to self-reflect

Mr. Reynolds asked for additional information regarding the e-portfolio; ability to verify parent interaction after several years. Dr. Pradere commented on the importance of tracking parent interaction; examples include freshman transition class and student led conferences at the middle schools. They are hoping to have 100% participation in the freshman transition class; 630 freshman students. Once the curriculum pieces are completed, there will be a one page summary for each class, that include the learning targets. This information along with the student performance on Mastery Connect will provide parents with information in areas their student may be having trouble in. Parents will also have information regarding career pathways, along with the academic requirements when taking specific courses.

Mrs. Crossman asked if there was a plan to consolidate other items; Power School, Edmodo, etc. into one place. Mrs. Janice Arthur-Towns, Director, Information Technology explained that the goal is to have everything consolidated into one area.

Mrs. Conrad expressed concerns with parents not being computer literate and the possibility of them not having access to a computer. Dr. Pradere commented on the importance of finding ways to work on the digital divide. Although not always convenient, 2 to 3 computer stations for parents will be located on school campuses.

Mr. Swirczek asked for a description on the differences between the freshman class this year vs. last year. Mr. Swirczek commented on a remark made by another parent on the great experience her freshman son has had this year. Dr. Pradere noted the awareness of staff and the interest they are taking in each student. The freshman transition class is important, as it provides them a way to be included on campus. Dr. Pradere also noted that teachers want to be a part of the initiative.

Mrs. Conrad shared a personal experience that her daughter has had at the middle school.

Dr. Pradere acknowledged all staff and administrators for their hard work and support in making this happen for the students.

REPORT ON COMPILATION OF SCHOOL PROGRESSIVE DISCIPLINE PLANS FOR STUDENTS, AS REQUIRED BY NRS 392.4644

Mrs. Susan Keema explained that all ten schools including Carson Montessori have submitted their site progressive student discipline plans in compliance with NRS 392.4644. Mrs. Keema reviewed each sites plan, deeming them compliant. The plans will be provided to the Department of Education and posted on the district website at www.carsoncityschools.com.

The date of Tuesday, September 10, 2013, will be recorded as the date that the schools complied with NRS. Mrs. Keema plans to present information on the Accountability Report during the September 24, 2013 Board meeting.

Mrs. Conrad confirmed that each school has a plan and expressed her hopes that the plans are similar at each school level and do not vary a lot. Mrs. Keema explained that the plan represents the information included in the student peechees or handbooks. It also includes information regarding the necessary steps that should be taken, if a student needs to be removed from a classroom.

Mrs. Crossman confirmed that a compilation of the plans from each site will be presented at the September 24, 2013 School Board meeting. Mrs. Keema explained that the plan for each site will be available on the district website. A sample copy of what is required to be completed was provided at the meeting.

Mrs. Crossman asked that copies of referenced statutes be included in future board packets.

DISCUSSION AND POSSIBLE ACTION ON SELECTING A TOPIC FOR THE 2013-2014 CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES SPONSORED AMERICAN CITIZEN ESSAY CONTEST

Mr. Stokes addressed the Board on the history and timeline of the Board sponsored American Citizen Essay Contest, which is an annual event. The contest is open to home school, private, charter and public school students in Carson City. Essays will be judged on adherence of topic, quality of writing and originality of thought. Prize money will be awarded to winners at each level; elementary school, middle school and high school.

Ms. Stowell suggested the following topic; "In your opinion, what is the most important freedom in the Bill of Rights."

Mrs. Crossman suggested the following topic, which ties back to September 11th; "Think of someone in your life who is a hero and what attributes does he or she have that you would like to develop."

Mr. Cacioppo liked multiple topics; however, he suggested the following; "What do you think our founding fathers would think about the United States of America today?"

In an effort of bringing everything into perspective today, Mr. Swirczek suggested the following topic; "If I had to explain to someone who lived in another country why I'm thankful to live in America, I would say..."

As a second choice, Mr. Cacioppo agreed with Mr. Swirczek's suggestion.

It was moved by Mrs. Stacie Wilke-McCulloch, seconded by Mr. Steve Reynolds, **that the Carson City School Board of Trustees approve "If I had to explain to someone who lived in another country why I'm thankful to live in America, I would say..." as the topic for the 2013-2014 Board Sponsored American Citizen Essay Contest.** Motion carried unanimously.

Mrs. Conrad recognized Mr. Stokes and Mrs. Renae Cortez, Executive Administrative Assistant, for their efforts on this project.

In preparation of awarding the winners, Mrs. Wilke-McCulloch asked if monetary donations were needed from Board members. Mr. Stokes explained that a portion of the funding was donated by our partners at Wells Fargo Bank.

DISCUSSION AND POSSIBLE ACTION TO ADOPT, AS THE OFFICIAL MISSION STATEMENT FOR THE CCSD, AS IT EXISTS IN THE STRATEGIC PLAN; "IN PARTNERSHIP WITH THE COMMUNITY, WE WILL MAKE THE MOST OF EVERYDAY FOR EVERY STUDENT BY EMPOWERING THEM WITH THE SKILLS, KNOWLEDGE, VALUES AND OPPORTUNITIES TO THRIVE."

Mr. Stokes explained that prior to creating the Strategic Plan; the district had a mission statement. Following the process of developing the Strategic Plan, a new mission statement was created and is included in the Strategic Plan.

To date, no official action has been taken by the Board to approve a new mission statement. For clarification purposes, Mr. Stokes asked the Board for direction on which mission statement they should use in moving forward.

Mr. Swirczek commented on the number of times that the district website is being viewed by the public. Mr. Swirczek summarized how the Strategic Plan was developed; brought forth by members of the community and presented for Board adoption by Mr. Stokes. Mr. Swirczek believes the Board should adopt the mission statement included in the Strategic Plan.

It was moved by Mr. Ron Swirczek, seconded by Mr. Steve Reynolds, **that the Carson City School Board of Trustees adopt, as read, the following, which will serve as the official mission statement for the Carson City School District; "In partnership with the community, we will make the most of every day for every student by empowering them with the skills, knowledge, values and opportunities to thrive."**

Mrs. Crossman suggested that lower case lettering be used for both partnership and community.

Mr. Pavlakis suggested that the originator for the motion approve or disapprove the suggested lettering, punctuation and grammatical corrections.

Mr. Swirczek agreed with the suggested changes. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

It was moved by Mrs. Laurel Crossman, seconded by Mr. Ron Swirczek, **that the Carson City School Board of Trustees approve consent agenda items (A), (C), (D), (E), (J) and (K) as submitted.** Motion carried unanimously.

REQUEST FOR FUTURE AGENDA TOPICS

Mrs. Crossman asked that a discussion regarding school assignments amongst Board Trustees be placed on a future agenda.

Present agenda items to Mr. Richard Stokes or President Lynnette Conrad.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, September 24, 2013.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Conrad declared the meeting adjourned at 8:47 p.m.

Ron Swirczek, Clerk

Date